This booklet is designed to summarize the University of Hartford’s life insurance coverages available to our regular part-time faculty and staff. It is not intended to be all inclusive. Where there are differences between the provisions of this booklet and more specific statements contained in University files (such as plan documents), those statements shall control.

Human Resources Development
University of Hartford
200 Bloomfield Avenue
West Hartford, CT 06117
Fax: 860.768.4732
www.hartford.edu/hrd
All newly-hired regular part-time employees can elect to purchase any or all of the optional life insurance coverage(s) noted below during their first 31 days of employment. Proof of insurability restrictions may apply.

Please complete the Optional Life Insurance Coverage(s) form, whether or not you elect any or all of these coverages. This form must be returned to HRD within your first 31 days of employment.

Conversion and Portability
This plan provides conversion and/or portability options upon separation of employment.

Supplemental Life Insurance
Additional term life insurance coverage can be purchased in increments equal to one, two, three or four times annual base/contracted salary, to a maximum of $500,000. Proof of insurability is required for coverage above $250,000. Coverage is effective on the first day of the month following date of hire.

The employee pays 100% of the premium for this coverage, which is currently $0.293 per $1,000 worth of coverage per month. Plan rates are subject to change.

Age Reduction
At age 70, the amount of this life insurance is reduced by 50%.

Spousal Life Insurance
Spousal term life insurance coverage can be purchased in $10,000 increments, to a maximum of $100,000. Proof of insurability is required for coverage above $30,000. Coverage is effective on the first day of the month following date of hire.

The employee pays 100% of the premium for this coverage, which is currently $0.27 per $1,000 worth of coverage per month. Plan rates are subject to change.

Dependent Child(ren) Life Insurance
Dependent child(ren) term life insurance coverage can be purchased in $5,000 increments, to a maximum of $25,000. Proof of insurability is required for coverage above $10,000. Coverage is effective on the first day of the month following date of hire.

The employee pays 100% of the premium for this coverage, which is currently $0.156 per $1,000 worth of coverage per month. Plan rates are subject to change.

Dependent children are defined as live birth to less than 14 days (with a reduced benefit) and 14 days to 19 years of age (or to age 25 if the child is a full-time student). Premiums do not change regardless of the number of dependent children you may have.

Please refer to the summary plan description, located on the HRD website at http://www.hartford.edu/hrd, or contact your designated HR Service Partner for more information.

The University reserves the right to change providers, or plan descriptions, or plan provisions, as it deems necessary.

The University of Hartford reserves the right to modify any condition of employment in whatever manner we believe to be appropriate based on changes in legal requirements, business conditions, market factors or other relevant circumstances.

If you have questions regarding any of the options described herein, or any other benefits offered by the University of Hartford, please contact your designated Human Resources Service Partner or visit our website at www.hartford.edu/hrd for further details.

Revised July 2018