The Women’s Advancement Initiative Faculty Fellowship Program

March 2017 - The Board of Directors of The Women’s Advancement Initiative is proud to announce the second year of The Women’s Advancement Initiative Faculty Fellowships to honor full-time female faculty members at the University of Hartford who have demonstrated exemplary commitment to advancing their discipline in at least two of the following areas: teaching, scholarship, mentoring of female students and/or engagement in profession (traditional scholarship and/or professional productivity including excellence or innovation in practice). Each recipient will receive a $7,500 honorarium, which may be used for research, travel or professional development.

Awards are available for full-time female faculty (Early Career Faculty and Mid to Late Career Faculty):

1) Early Career Faculty
   - Tenure-track faculty who have not yet achieved tenure
   - Extended Temporary Contract (ETC) faculty who have not yet undergone a tenure-like review
   - Clinical Applied Teaching (CAT) faculty who have not yet undergone a Comprehensive Review
   - Tenured faculty members
   - Extended Temporary Contract (ETC) faculty who have had a successful tenure-like review
   - Clinical Applied Teaching (CAT) faculty who have had a successful Comprehensive Review

The nomination process is open to all eligible candidates and self-nomination is encouraged. PLEASE NOTE THERE IS AN ELECTRONIC SUBMISSION PROCESS. Please submit the required documents A to D as one PDF file, in addition to your CV as a separate attachment for the appropriate Faculty Fellowship by the end of the day Sunday, May 28, 2017. The application must be submitted electronically in its entirety and must include all required supporting documents. Incomplete applications will not be considered. Awardees will be notified by June 30, 2017.

Application deadline: May 28, 2017

To learn more, visit hartford.edu/womensadvancement and click on Faculty Fellowships or email Amy Jaffe Barzach, Executive Director of The Women’s Advancement Initiative (barzach@hartford.edu).

The Women’s Advancement Initiative uniquely positions women for success through education and leadership programs, research and scholarship opportunities, and career connections and experiences, which open minds…and open doors. The Women’s Advancement Initiative is dedicated to creating opportunities for female students, faculty, and staff. This distinctive program is built on the rich heritage of Hartford College for Women and supported and sustained by a community of women and men who believe that advancing the potential of women is a personal and a collective priority.

Since its inception in 2006 to honor the legacy of Hartford College for Women and benefit the University of Hartford, The Women’s Advancement Initiative has supported female students, faculty, and staff at the University of Hartford. In addition to this new faculty fellowship program, The Women’s Advancement Initiative:

- Serves more than 100 female students annually in all four class years and all seven colleges through its LEAD program, an innovative leadership program for female undergraduates that includes biweekly leadership and professional development training.
- Directs the Laura Johnson Leaders program, a leadership and professional development program for faculty and staff. More than 90 faculty and staff have participated since 2006. To learn more, visit, hartford.edu/womensadvancement/LJL. Applications for 2018-2020 cohort will be accepted in spring 2018.
- Awards scholarships (Dorothy Goodwin, Robert Donovan, and conference scholarships) ranging from $250 - $5,000 to female students. Students who apply for Dorothy Goodwin Scholarships submit proposals for innovative research or project in partnership with faculty mentors. Faculty who serve as mentors to Dorothy Goodwin Scholars receive a $500 stipend for their own professional development.
The Women’s Advancement Initiative Faculty Fellowships

GUIDELINES FOR NOMINATIONS – DEADLINE: May 28, 2017

The Women's Advancement Initiative will award two Faculty Fellowships in 2017-2018 academic year to full-time female faculty (one to an early career faculty and a second to a mid to late career faculty).

Women’s Advancement Initiative Faculty Fellowship awards will honor full-time female faculty members at the University of Hartford who have demonstrated exemplary commitment to advancing their discipline in at least two of the following areas: teaching, scholarship, mentoring of female students and/or engagement in profession (traditional scholarship and/or professional productivity including excellence or innovation in practice). Awards are intended to provide support to female faculty to advance their academic careers through research, travel, conferences and conference presentations, symposia and other professional development opportunities related to their specific discipline. These awards are not intended to support the purchase of scientific, research or laboratory equipment, computers, laptops, iPad, iPhone or other digital devices, which will have to be supported and/or maintained by the University.

The nomination process is open to all eligible candidates and self-nominations are encouraged.

A) When constructing proposals please provide a brief narrative (no more than 2-3 pages, double-spaced, Arial 11 font size) describing:

1. Name, College/School and Department, Title, Dean/Department Chair, Hire Date, Campus Address, Home Address, Campus Phone, Cell Phone, Campus Email, Personal Email
2. Faculty Fellowship you are applying (Early Career Faculty or Mid to Late Career Faculty).
3. Your experience and qualifications: describe your contributions in two or more of the following areas: teaching, scholarship, mentoring of female students/faculty and/or engagement/leadership in your profession
4. How you propose to use The Women’s Advancement Initiative Faculty Fellowship funds (rationale and description of planned activity(ies) in terms of larger professional/artistic and personal goals. Describe in a manner understandable to individuals outside your discipline.
5. Expectations: Describe your expectations and the impact of what you propose to do with the Faculty Fellowship award.
6. How your proposed research/travel/professional development activity will advance your academic career and contribute to the strength of the University.

B) Provide names and contact information (major, class/graduation year, department, phone number and email) for one or two students and/or faculty you have mentored and alert them that they may be contacted.

C) Include a maximum of three letters of support from:
1. The Dean of your college;
2. Your Department Chair; and,
3. A colleague knowledgeable about your work, preferably from outside the University of Hartford.

Please inform letter writers that their letters:

- Must specifically address the intent of the award; and
- May not be letters written for other purposes such as tenure or promotion.

D) Include your most current CV. Be sure your CV includes committees you serve on, mentoring of students and other non-teaching service to the University community.
CRITERIA USED TO EVALUATE PROPOSALS

1. The merit of the faculty nominated
2. How the proposed nominee will contribute to the strength of the University through the professional development of the applicant
3. The clarity and coherence of the proposal
4. The degree to which the nomination materials adhere to guidelines

In reviewing the nominations, the committee is sensitive to the diversity of academic and artistic work produced by faculty at a comprehensive university. Nominations should be written for a general audience, which does not necessarily have professional expertise in the field of individual applicants. Applications do not have to be lengthy to communicate effectively.

To learn more, visit hartford.edu/womensadvancement and click on Faculty Fellowships or email Amy Jaffe Barzach, Executive Director of The Women’s Advancement Initiative (barzach@hartford.edu).

CHECKLIST FOR NOMINATIONS

*PLEASE NOTE THERE IS AN ELECTRONIC SUBMISSION PROCESS.

Please submit documents A to D below as one PDF file:

A) Detailed Nomination (that addresses A1-A6)
B) Names and contact information for 1-2 students and/or faculty you have mentored
C) Up to 3 letters of support from Dean of your college, Department Chair, and a colleague knowledgeable about your work, preferably from outside the University of Hartford.
D) One page bio

In addition, attaching E as a separate document:

E) Most current CV including committees you serve on, mentoring of students, and other non-teaching service to the University community

Submit completed nominations to womenadv@hartford.edu by May 28, 2017