

Tuition and Fees

The cost of a college education falls into two general categories. The first includes charges for admission, tuition, fees, and related services. The second includes living costs, travel, and other items of personal expense. Inquiries regarding student financial matters may be made at the Student Administrative Services Center.

Fall and Spring Semesters 2009–10

Entrance Deposits and Fees (Payable in U.S. dollars and drawn on U.S. bank)

– Application Fee (domestic and international) payable at time of application (nonrefundable)	\$ 45
– The Hartt School	
Audition Fee (as applicable)	\$ 35
Tuition Deposit	\$100
For full-time study. Applicable to next term's tuition (nonrefundable)	
International Student Orientation Deposit	\$ 35

Tuition

Full-Time Programs

Rates per term or module. Programs not specifically listed here are assessed per credit hour (see page 32).

Art

<i>Master of Fine Arts</i> (M.F.A.)	
9–15 credits per term	\$ 7,750
<i>Master of Fine Arts in Illustration</i> (low residency)	
Annual tuition	\$18,390
(Summer 2009, Fall 2009, and Spring 2010)	

Arts and Sciences

<i>Doctor of Clinical Psychology</i> (Psy.D.)	
Fall (9–14 credits)	\$8,800
Spring (9–14 credits)	\$8,800
Summer (6–8 credits)	\$4,400

Business

<i>Accelerated Master of Business Administration</i> (A.M.B.A.)	
20-month program	
Fall 2009	\$8,200
Spring 2010	\$8,200

Summer 2010	\$8,200
Fall 2010	\$8,200
Spring 2011	\$8,200

A \$500 deposit is required upon admission, which will be applied toward the first semester's tuition. This is a nonrefundable deposit after July 29, 2009. Charges above include registration, degree application, textbooks, and lunches on Saturdays when classes are held. For further questions, contact the Barney School associate program director at 860.768.5004.

College of Education, Nursing and Health Professions

Doctor of Physical Therapy (D.P.T.)

Tuition

(Students entering the doctoral program summer 2009 and spring 2010)

Summer 2009	\$4,100
Fall 2009	\$9,500
Spring 2010	\$9,500
Clinical Education Fees	
(3 affiliations @ \$1,200 each)	\$3,600

Engineering, Technology and Architecture

Master of Engineering (all disciplines)

9 credits per term	\$5,040
12 credits per term	\$6,720

Master of Architecture

12 credits or more per term	\$8,580
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Hartt

Artist Diploma

6–9 credits per term	\$6,150
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Graduate Professional Diploma

6–9 credits per term	\$6,150
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Master of Music Education (M.Mus.Ed.)

Teaching and Research	\$3,825
Conducting and Performance	\$5,863

9–13 credits per term

Master of Music (M.Mus.)

9–13 credits per term	\$8,838
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Doctor of Music (D.M.A.)

9–13 credits per term	\$8,838
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Doctor of Philosophy in Music Education

9–13 credits per term	\$8,838
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Private Music Lessons

1 hour per week (14 weeks)	\$1,500
One-half hour per week (14 weeks)	\$ 750

University Studies

English Language Institute

12–18 credits per term	\$4,500
Cultural Activities Fee	\$ 110

Nonrequired performing organizations and ensembles are exempted from overload charges upon approval of the department chairman and the dean.

Overload Tuition

Students exceeding the maximum credits allowable under their full-time program will be charged extra based on the per-credit-hour rates listed below.

Tuition Cost per Credit Hour

	<i>Undergraduate</i>	<i>Graduate</i>
Art	\$410	\$410
Illustration (low residency)		\$613
Arts and Sciences	\$410	
Neuroscience		\$455
Communication		\$405
Psychology		\$405
Doctoral Program Clinical Psychology (below 9 credits)		\$900
Business	\$410	
No Hassle		\$625
Graduate credit-hour rates include registration, degree application fee, technology fee, lab fees, parking fee, and textbooks.		
Education, Nursing and Health Professions		
Nursing	\$410	\$430
Ed.D.		\$530
Education and Health Professions	\$410	\$430
Engineering, Technology, and Architecture		
Engineering (below 9 credits)	\$410	\$560
Technology	\$410	
Architecture	\$410	\$715
The Hartt School		
Music Education	\$450	\$430
All other majors	\$450	\$745
Hillyer	\$410	
University Studies		
English Language Institute	\$375	\$375

Professional Education Programs

Course fees are determined by nature of program.

Summer

See *Summerterm Bulletin*.

Auditing Courses

Tuition and fees for a full-time student auditing any course are the same as if the course were to be taken for credit.

Regular Part-Time Audit Program

Part-time undergraduate and graduate students who elect to audit credit courses at the time of registration will be allowed to do so on a space-available basis and will be charged one-half the regular per-credit rate.

Senior Citizens

Individuals aged 65 and over who elect to audit credit courses at the time of registration will be allowed to do so on a space-available basis and will be charged fees only.

Fees

Registration Fee

– Per term \$ 30
Payable at time of registration (nonrefundable).

Health and Counseling Fee

– Per term \$138
Graduate students living in University housing pay a Health and Counseling Fee that entitles them to health and counseling services at the campus clinic and provides 12-month accident insurance.

Nonresident graduate students are not required to pay the Health and Counseling Fee. Those who participate in intercollegiate or intramural sports are advised to purchase coverage. Others who wish to use the campus clinic or counseling services may purchase health and counseling services by submitting the required forms and paying the fee. Enrollment forms may be obtained at Health Services or the Student Administrative Services Center.

Sickness Insurance

Every student is expected to be covered under a comprehensive medical insurance plan as part of a family protection plan or an appropriate equivalent. A group health insurance policy covering medical and surgical hospitalization is available to students on a voluntary basis. Brochure and enrollment card are available at the Student Administrative Services Center.

International students will be automatically enrolled in the University of Hartford accident and sickness insurance plan and will be billed for this plan through their student account. Questions regarding the plan or arrangements for subsequent years may be referred to the International Center.

Technology Fee

The University assesses all students with a fee for technology. This fee supports the University of Hartford's ongoing efforts to create and maintain technology infrastructure to promote student learning. Such infrastructure includes, but is not limited to, information networks, electronic information resources, computer laboratories and classrooms, and the development of technologically advanced teaching materials.

Full-time graduate students will be charged at the following rates:

- \$100 per term for resident students taking 9 or more credits
- \$90 per term for commuter students taking 9 or more credits

All students who are enrolled for at least 3 credit hours, but fewer than 9 credit hours, will be charged \$35 per term. No fee will be charged to students enrolled in fewer than 3 credit hours.

Active Status Fee (see continuous registration, page 40) \$ 65

Thesis Continuance (master's) \$ 65

Dissertation Continuance (Psy.D.) (fall and spring) \$1,500

Dissertation Continuance (Psy.D.) (summer) \$ 750

Internship (Psy.D.)
Fall and Spring \$ 420
Summer \$ 210

Supervised Teaching Internship (ENHP) (per 3 credits) \$ 40

Examination for Credit—per credit \$ 40

Graduation Fee \$ 208

Payable with application for a degree and includes cap-and-gown rental. If the candidate has paid the fee and does not graduate at the end of the initial semester of eligibility, the fee will be held and credited as payment for graduation during either of the following two consecutive semesters, including the summer session. If the candidate has not completed degree requirements during this time period, no refund will be granted, and a new fee will be charged.

For graduation applications received after submission deadlines \$ 225

Physical Therapy Clinical Education Experience \$1,200

Laboratory Fees and Special Course Fees
per schedule published each fall, spring and summer term—variable \$10–1,600

Makeup Examination \$ 35

Parking

Graduate Commuter Students
Per term \$ 45
Per academic year \$100
Graduate Resident Students
(per academic year, payable in fall) \$470

Placement Credentials

A \$15 fee is charged to establish a credentials file and includes the mailing of five sets of placement credentials on behalf of the registrant. For each additional set sent, a \$3 fee is charged.

Special Program Certificates \$ 35

Transcript of Academic Work

A free transcript will be issued to each member of the graduating class following graduation. Additional transcripts are \$4 for the first copy, and an additional \$1 for each copy with same order. Rush transcripts are available at a cost of \$10 each. Fees are payable in advance (see page 44).

Fines

Fines may be levied for violations of vehicular, library, housing, and other regulations (see University Code of Student Conduct as published in *The Source*).

Dining Fees for 2009–10

Graduate students may participate in a meal membership. They may choose from any of the five plans offered. Dining Dollars will carry over from fall to spring semester, provided the student participates in a meal membership both semesters. For additional information or assistance in making a selection, see the meal plan brochure.

Meal Memberships**Premium Plus**

19 meals/week, plus \$200 Dining Dollars and 5 guest meals/semester

Designed for those students who eat three meals a day. This plan provides all 19 meals offered: breakfast, lunch, and dinner, Monday through Friday; and brunch and dinner on Saturday and Sunday. Students are guaranteed a meal at every available meal period. This plan is supplemented with \$200 Dining Dollars and 5 guest meals per semester.

\$2,729 per semester

Premium

12 meals/week, plus \$250 Dining Dollars and 5 guest meals/semester

Designed for those students who are more likely to eat only 12 traditional meals per week. The plan is supplemented with \$250 Dining Dollars and 5 guest meals per semester.

\$2,427 per semester

Flex

7 meals/week, plus \$450 Dining Dollars and 5 guest meals/semester

Designed for those who are likely to eat 7 traditional, all-you-care-to-eat meals per week and who like the flexibility to visit other locations with their Dining Dollars. This plan is supplemented with \$450 Dining Dollars and 5 guest meals per semester.

\$2,361 per semester

Freshman Exclusive

220 meals/semester, plus \$50 Dining Dollars and 5 guest meals/semester

Designed for those students who eat off campus once in a while or at home on an occasional visit. Students are allowed to use their meals anytime throughout the semester with no weekly restriction. One meal may be used per meal period. This plan is supplemented with \$50 Dining Dollars and 5 guest meals per semester.

\$2,165 per semester

Commuter

\$787 Dining Dollars

\$ 50 Bonus Dining Dollars

The commuter meal membership is geared specifically to give you better dining value when you use your plan instead of paying cash to eat. This plan is purchased at a discounted rate, giving you additional buying power. Each time you make a purchase, the cost is subtracted from the balance on your account. Your remaining fall Dining Dollars balance will carry over to the spring semester, provided you participate in a meal membership both semesters.

\$787 per semester

Commuter Express

\$488

The Commuter Express meal membership is geared specifically to give you better dining value when you use your plan instead of paying cash to eat. This plan is purchased at a discounted rate, giving you additional buying power. Each time you make a purchase, the cost is subtracted from the balance on your account. Your remaining fall Dining Dollars balance will

carry over to the spring semester, provided you participate in a meal membership both semesters.

Kosher Upgrade

All meal plans can be upgraded so that the meal portion of the plan may be used at the certified Kosher Kitchen in University Commons. Upgrade costs are as follows:

- *Premium Plus Plan*
Kosher Upgrade = \$248 per semester
- *Premium Plan*
Kosher Upgrade = \$248 per semester
- *Freshman Exclusive Plan*
Kosher Upgrade = \$248 per semester
- *Flex Plan*
Kosher Upgrade = \$196 per semester

The Kosher Upgrade provides students with access to certified kosher meals served at the Kosher Kitchen in University Commons. Kosher meals are available at lunch Monday through Friday and at dinner Monday through Thursday during the semester (holiday closings and shutdown periods not included). Please see the dining meal plan brochure for further information.

Summer Students

For charges, see *Summerterm Bulletin*.

Payment of Bills

For full-time students, all tuition, fees, and other charges should be paid, or satisfactory arrangements should be made, no later than the due date published in the class schedule. For part-time students who are charged per credit hour, one-half of the tuition, fees, and other charges should be paid prior to the beginning of the term. An online billing statement is sent for the balance. The registration fee that accompanies registration materials is nonrefundable.

University of Hartford student billing statements are delivered online and are referred to as "e-bills." When an e-bill is available for viewing and payment, students receive notification through their hartford.edu e-mail addresses.

New students receive a letter that includes a University of Hartford e-mail address and user ID number. These are needed to set up and access the e-billing account. E-bills are accessible through the University's online Self-Service Center. Parents, guardians, or other third-party payers may be registered to receive billing notification via e-mail.

Online payments may be made by ACH (electronic transfer), credit card, or debit card. MasterCard, Discover, and American Express cards are accepted. VISA is not accepted.

Checks, travelers checks, and money orders—made payable to the University of Hartford, payable in U.S. dollars, and drawn on a U.S. bank—should be mailed, along with a printed copy of the e-billing statement, to

University of Hartford
 P.O. Box 80,000, Dept. 365
 Hartford, CT 06180-0365

Checks returned for insufficient funds will result in a \$15 fee.

Cash and check payments are accepted at the Student Administrative Services Center on the second floor of the Auerbach Computer and Administration Center.

Students and authorized users may make online payments through CASHNet SMARTPAY, a third-party payment processor operating under an agreement with the University of Hartford to process electronic payments. MasterCard, American Express, and Discover credit or debit cards are accepted. VISA is not accepted. A 2.75 percent fee is assessed by CASHNet to process credit or debit card payments. Overpayments that result from credit card authorization are credited back to the credit card. The service fee is nonrefundable. There is no fee for payment by electronic check (ACH transfer).

The University offers an interest-free payment plan called TuitionPay through Sallie Mae, an educational financial institution. TuitionPay allows full-time undergraduate and graduate students and their families to pay their bills in equal installments. For information on this payment plan option, please contact the Student Administrative Services Center at sasc@hartford.edu or 860.768.4999, or contact TuitionPay at 800.635.0120.

If payment is not made in accordance with University policy, a default charge of 1.5 percent per month will be assessed on the unpaid balance until it is paid in full.

**Tuition Refunds
 (full-semester courses)**

Withdrawal prior to and within the first week of classes (includes all fees except registration fee)	100% refundable*
Withdrawal within the second week of classes	60% refundable

Withdrawal within third week of classes	40% refundable
Withdrawal within fourth week of classes	20% refundable
Withdrawal after fourth week of classes	No refund

Withdrawals for medical reasons should be submitted to the dean of students with appropriate documentation for consideration of a pro-rata refund of housing and dining fees only. Tuition charges will be adjusted in accordance with the policy stated above.

Students receiving Title IV funds are subject to federal policies regarding the return of those funds upon withdrawal. Contact the Office of Admission and Student Financial Assistance for information.

Board

Refer to the University’s withdrawal policy.

Fees

Laboratory and technology fees for the semester are not refundable after classes begin and therefore are not subject to proration.

Summerterm/Winterterm

Due to the shorter duration of these terms, tuition and fee refunds, based upon full payment, are made according to the following schedule:

Withdrawal prior to beginning of class:	
Tuition and Laboratory Fees	100% refundable
Registration Fee	nonrefundable
For withdrawal after classes begin, but within the first week, tuition only will be refunded according to the following percentages:	
Less than a three-week session	No refunds
Three-week session	30% refund
Four- and five-week sessions	40% refund
Six-week (or more) session	50% refund

In determining the percentages of refund, the effective date of withdrawal is the date the student *notifies the Registrar’s Office in writing* rather than the last day of class attendance. Nonattendance does not constitute a withdrawal.

*Subject to tuition deposit for incoming students, which is not refundable.

Fees are not refundable after classes begin and, therefore, are not subject to proration. The refund policy noted above is based on the assumption that the student has paid the tuition and fees in full prior to the date of withdrawal.

Withdrawals for medical reasons should be submitted to the University dean of students with appropriate documentation for consideration of a pro-rata refund of housing and dining fees only. Tuition charges will be adjusted in accordance with the policy stated above.

Students receiving Title IV funds are subject to federal policies regarding the return of those funds upon withdrawal. Contact the Office of Admission and Student Financial Assistance for information.

Refunds

Disbursements of credit balances will be made on request only. Overpayments that result from credit card authorizations will be credited back to the charge card rather than refunded directly.

Textbooks and Supplies

Textbooks and supplies are not included in the cost of tuition. As a convenience to students, the University maintains a campus store in Harry Jack Gray Center where all necessary books and supplies, including art supplies, may be purchased. The cost of textbooks and supplies varies with the courses taken. Students should estimate not less than \$75 a course. All sales in the campus store are on a cash, check, MasterCard, VISA, Discover, or American Express basis. Order books online at www.bkstr.com.

Changes in Arrangements

Because of the difficulty of determining long-range economic trends, the University reserves the right to make changes in its tuition, fees, and other charges, and in regulations, facilities, and class offerings that, in its judgment, are considered necessary and reasonable and to apply such changes to students already in attendance as well as to new students. No change in tuition and fees is made retroactively, however.