

Graduate Research/Creativity Symposium Application

Event Date: Wednesday, April 25, 2018 5 – 7 pm 1877 Club

The purpose of this symposium is to showcase the wide variety of original scholarship (e.g., research projects, case studies, artistic performances, exhibits) conducted by graduate students at the University of Hartford. Presentations must be in the form of posters or other materials that can be displayed on tables or in the form of short performances, as appropriate. Your audience will include fellow students, faculty, deans and other administrators, and members of the Board of Regents.

Applications are due by 4 p.m. on Wednesday, April 4, 2018 to Clark Saunders, Associate Provost and Dean of Graduate Studies, Office of the Provost, CC 311. Applicants will be notified of their status by mid-April. **No late applications accepted.**

To apply, please submit one original and one copy of the following (3 holed punched):

- 1.) This application form, completed
- 2.) One-page abstract of your presentation/performance

Your one-page abstract will be used to determine if your project will be included in the symposium. You must also plan to have copies available to audience members at the event, should your presentation be accepted. Therefore, your abstract must be clear, concise, and accessible to educated people who are outside of your field of expertise. It must be one page in length (12 point font) and should include:

- The title of your presentation
- Your name and graduate program
- The names and departmental affiliation of co-authors (if any)
- The name and title of the faculty member who recommended this project for the symposium
- The abstract itself, which should accentuate the purpose of the study, its significance, and the results

Name of Presenter _____

*Print your name as you would like it to appear in the program. **If other students are involved in the presentation**, please make a note to see attached, and list all of their names, e-mail addresses and/or phone numbers on your abstract.*

Graduate Program _____

Prospective Degree _____ (anticipated or actual) Date of Graduation (m/yr) _____

Local Address _____

E-mail _____ Phone _____

Title of Presentation _____

Required Equipment (e.g., easel for poster, tri-fold display board (onto which you attach poster), laptop, internet connection, performance area). Please indicate whether you will provide your own equipment or are requesting from us:

Recommendation: To be signed by your faculty advisor, or if you do not have a faculty advisor, the director of your graduate program.

I have reviewed and approve of the presentation described above:

Signature _____ Printed Name _____

Print as you would like it to appear in the program

Please mark one: Faculty Advisor Director of Graduate Program

If you have questions, please contact Desirée Kleykamp at ext. 4504 or kleykamp@hartford.edu