Tuition and Fees

The cost of a college education falls into two general categories. The first includes charges for admission, tuition, fees, and related services. The second includes living costs, travel, and other items of personal expense. Inquiries regarding student financial matters may be made at the Student Administrative Services Center.

Fall and Spring Semesters 2011–12

Entrance Deposits and Fees (Payable in U.S. dollars and drawn on U.S. bank)

- Application Fee (domestic and international) payable at time of application (nonrefundable) $45
- The Hartt School
  - Audition Fee (as applicable) $40
  - Tuition Deposit $100
  - For full-time study. Applicable to next term’s tuition (nonrefundable)
- International Student Orientation Deposit $35

Tuition

Full-Time Programs
Rates per term or module. Programs not specifically listed here are assessed per credit hour (see page 32).

Art

Master of Fine Arts in Illustration

Master of Fine Arts in Photography
(low-residency programs)

Annual tuition $19,145
(Summer 2011, Fall 2011, and Spring 2012)

Arts and Sciences

Doctor of Clinical Psychology (Psy.D.)

Fall (9–14 credits) $9,064
Spring (9–14 credits) $9,064
Summer (6–8 credits) $4,532

Business

Accelerated Master of Business Administration (A.M.B.A.)

20-month program
Fall 2011 $8,800
Spring 2012 $8,800
Summer 2012 $8,800

A $500 deposit is required upon admission, which will be applied toward the first semester’s tuition. This is a nonrefundable deposit after July 29, 2011. Charges above include registration, degree application, textbooks, and lunches on Saturdays when classes are held. For further questions, contact the Barney School assistant dean at 860.768.5004.

College of Education, Nursing and Health Professions

Doctor of Physical Therapy (D.P.T.)

Tuition
(Students entering the doctoral program summer 2011 and spring 2012)

- Summer 2011 $4,400
- Fall 2011 $9,975
- Spring 2012 $9,975

Clinical Education Fees
(3 affiliations @ $1,600 each) $4,800

Master of Science in Prosthetics and Orthotics (M.S.P.O.)

Tuition

- Summer 2011 $3,960
- Fall 2011 $12,800
- Spring 2012 $12,800
- Fall 2012 $12,800
- Spring 2013 $12,800

Clinical Integrated Experiences
(3 affiliations @ $500 each) $1,500

Clinical Internship $1,600

Engineering, Technology, and Architecture

Master of Engineering (all disciplines)

Fall 2012 $8,800
Spring 2013 $8,800

Master of Architecture

12 credits or more per term $9,625

Hartt

Artist Diploma

6–9 credits per term $6,638

Graduate Professional Diploma

6–9 credits per term $6,638

Master of Music Education (M.Mus.Ed.)

Teaching and Research $4,304
Conducting and Performance $6,338
9–13 credits per term

Master of Music (M.Mus.)

9–13 credits per term $9,555

Doctor of Music (D.M.A)

9–13 credits per term $9,555

Doctor of Philosophy in Music Education

9–13 credits per term $9,555
### Tuition and Fees

#### Private Music Lessons
1 hour per week (14 weeks) \( \$1,700 \)
One-half hour per week (14 weeks) \( \$850 \)

#### University Studies
**English Language Institute**
- 12–18 credits per term \( \$4,600 \)
- Cultural Activities Fee \( \$110 \)

Nonrequired performing organizations and ensembles are exempted from overload charges upon approval of the department chairman and the dean.

#### Overload Tuition
Students exceeding the maximum credits allowable under their full-time program will be charged extra based on the per-credit-hour rates listed below.

<table>
<thead>
<tr>
<th>Tuition Cost per Credit Hour</th>
<th>Undergraduate</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Art</td>
<td>$440</td>
<td>$425</td>
</tr>
<tr>
<td>Illustration</td>
<td>$640</td>
<td></td>
</tr>
<tr>
<td>Photography</td>
<td>$640</td>
<td></td>
</tr>
<tr>
<td>(low-residency programs)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arts and Sciences</td>
<td>$440</td>
<td></td>
</tr>
<tr>
<td>Neuroscience</td>
<td>$500</td>
<td></td>
</tr>
<tr>
<td>Communication</td>
<td>$456</td>
<td></td>
</tr>
<tr>
<td>Psychology</td>
<td>$456</td>
<td></td>
</tr>
<tr>
<td>Doctoral Program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Clinical Psychology</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(below 9 credits)</td>
<td>$930</td>
<td></td>
</tr>
<tr>
<td>Business</td>
<td>$440</td>
<td></td>
</tr>
<tr>
<td>No Hassle*</td>
<td>$685</td>
<td></td>
</tr>
<tr>
<td>Tuition only</td>
<td>$560</td>
<td></td>
</tr>
<tr>
<td>Education, Nursing and Health Professions</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Nursing</td>
<td>$440</td>
<td>$470</td>
</tr>
<tr>
<td>Ed.D.</td>
<td>$580</td>
<td></td>
</tr>
<tr>
<td>Education and Health Professions</td>
<td>$440</td>
<td>$470</td>
</tr>
<tr>
<td>Engineering, Technology, and Architecture</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Engineering</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(below 9 credits)</td>
<td>$440</td>
<td>$625</td>
</tr>
<tr>
<td>Technology</td>
<td>$440</td>
<td>$815</td>
</tr>
<tr>
<td>Architecture</td>
<td>$440</td>
<td></td>
</tr>
<tr>
<td>The Hartt School</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music Education</td>
<td>$475</td>
<td>$470</td>
</tr>
<tr>
<td>All other majors</td>
<td>$475</td>
<td>$805</td>
</tr>
<tr>
<td>University Studies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>English Language Institute</td>
<td>$383</td>
<td>$383</td>
</tr>
</tbody>
</table>

*Graduate credit-hour rates include tuition, registration, degree application fee, technology fee, lab fees, and textbooks.

#### Professional Education Programs
Course fees are determined by nature of program.

#### Summer
See Summerterm Bulletin.

#### Auditing Courses
Tuition and fees for a full-time student auditing any course are the same as if the course were to be taken for credit.

#### Regular Part-Time Audit Program
Part-time undergraduate and graduate students who elect to audit credit courses at the time of registration will be allowed to do so on a space-available basis and will be charged one-half the regular per-credit rate.

#### Senior Citizens
Individuals aged 65 and over who elect to audit credit courses at the time of registration will be allowed to do so on a space-available basis and will be charged fees only.

#### Fees

##### Registration Fee
- Per term \( \$30 \)
Payable at time of registration (nonrefundable).

##### Health and Counseling Fee
- Per term \( \$138 \)
Graduate students living in University housing pay a Health and Counseling Fee that entitles them to health and counseling services at the campus clinic and provides 12-month accident insurance.

Nonresident graduate students are not required to pay the Health and Counseling Fee. Those who participate in intercollegiate or intramural sports are advised to purchase coverage. Others who wish to use the campus clinic or counseling services may purchase health and counseling services by submitting the required forms and paying the fee. Enrollment forms may be obtained at Health Services or the Student Administrative Services Center.

#### Sickness Insurance
Every student is expected to be covered under a comprehensive medical insurance plan as part of a family protection plan or an appropriate equivalent. A group health insurance policy covering medical and surgical hospitalization is available to students on a voluntary basis. Brochure and enrollment card are available at the Student Administrative Services Center.
International students will be automatically enrolled in the University of Hartford accident and sickness insurance plan and will be billed for this plan through their student account. Questions regarding the plan or arrangements for subsequent years may be referred to the International Center.

**Technology Fee**

The University assesses all students with a fee for technology. This fee supports the University of Hartford’s ongoing efforts to create and maintain technology infrastructure to promote student learning. Such infrastructure includes, but is not limited to, information networks, electronic information resources, computer laboratories and classrooms, and the development of technologically advanced teaching materials.

Full-time graduate students will be charged at the following rates:
- $130 per term for resident students taking 9 or more credits
- $120 per term for commuter students taking 9 or more credits

All students who are enrolled for at least 3 credit hours, but fewer than 9 credit hours, will be charged $55 per term. No fee will be charged to students enrolled in fewer than 3 credit hours.

**Laboratory Fees and Special Course Fees**

per schedule published each fall, spring and summer term—variable $10–1,600

**Makeup Examination**

$ 35

**Parking**

- Graduate Commuter Students
  - Per term $ 45
  - Per academic year $ 75
- Graduate Resident Students
  - (per academic year, payable in fall) $470

**Credentials File**

A $15 fee is charged to establish a credentials file and includes the mailing of five sets of placement credentials on behalf of the registrant. For each additional set sent, a $5 fee is charged.

**Special Program Certificates** $ 35

**Transcript of Academic Work**

A free transcript will be issued to each member of the graduating class following graduation. Additional transcripts are $4 for the first copy, and an additional $1 for each copy with same order. Rush transcripts are available at a cost of $10 each. Fees are payable in advance (see page 44).

**Fines**

Fines may be levied for violations of vehicular, library, housing, and other regulations (see University Code of Student Conduct as published in *The Source*).

**Graduate Student Housing for 2011-12**

The University of Hartford offers student housing to graduate students on our Asylum Avenue campus. Prospective graduate students desiring housing at our off-campus townhouses should submit an application for University Housing to the Office of Residential Life. The application should be accompanied by a deposit of $750, which confirms the room reservation and guarantees the graduate student’s responsibility for proper care and maintenance of the assigned space and its furnishings.

The responsibility for proper care and maintenance of the assigned space and its furnishings is given to the occupant at the introduction of the housing contract. Therefore, the sum of $750 must be maintained on deposit at all times. Any additional charges, such as parking tickets, library fines, or housing damages, are billed as they are incurred rather than being deducted from the deposit.
At the conclusion of the contracted housing period, this $750 deposit is refunded in full, provided the student has fulfilled the housing contracted period and there are no charges for damages and no other outstanding financial obligations to the University. The deposit is forfeited if the occupant chooses to leave prior to the conclusion of the housing contract.

The University is not responsible for any property losses by a student, and students are advised not to bring items of great personal value. Students should inventory all personal belongings and are encouraged to carry appropriate insurance coverage.

### Student Housing Fees per Academic Year

#### On-Campus Residence Halls Complexes A–F
- **Singles**
  - Standard Occupancy: $8,608 per semester
- **Hawk Hall**
  - Standard Occupancy: $7,328 per semester
- **Village Apartments**
  - Singles: $9,736 per semester
  - Doubles: $8,534 per semester
  - Enhanced Double: $8,644 per semester
- **Regents Park**
  - Singles: $9,736 per semester
  - Doubles: $8,534 per semester
- **Park River Apartments**
  - Singles: $10,098 per semester
  - Doubles: $8,910 per semester

#### Asylum Avenue Campus Per month: $750
Housing contracts are issued for the full academic year (see Withdrawal, page 41). However, Asylum Avenue campus housing is assigned on a monthly basis with a minimum occupancy of one semester. In addition, all University housing fees include utilities.

### Dining Fees for 2011–12

Graduate students may participate in a meal membership. They may choose from any of the meal plans offered below. Dining Dollars will carry over from fall to spring semester, provided the student participates in a meal membership both semesters. For additional information or assistance in making a selection, see www.hartford.campusdish.com.

#### Meal Memberships

**Premium Plus**
- **19 meals/week, plus $200 Dining Dollars and 5 guest meals/semester**
  - Designed for those students who eat three meals a day. This plan provides all 19 meals offered: breakfast, lunch, and dinner, Monday through Friday; and brunch and dinner on Saturday and Sunday. Students are guaranteed a meal at every available meal period. This plan is supplemented with $200 Dining Dollars and 5 guest meals per semester.
  - $2,895 per semester

**Premium**
- **12 meals/week, plus $250 Dining Dollars and 5 guest meals/semester**
  - Designed for those students who are more likely to eat only 12 traditional meals per week. The plan is supplemented with $250 Dining Dollars and 5 guest meals per semester.
  - $2,575 per semester

**Flex**
- **7 meals/week, plus $450 Dining Dollars and 5 guest meals/semester**
  - Designed for those who are likely to eat 7 traditional, all-you-care-to-eat meals per week and who like the flexibility to visit other locations with their Dining Dollars. This plan is supplemented with $450 Dining Dollars and 5 guest meals per semester.
  - $2,505 per semester

**Commuter**
- **$835 Dining Dollars**
  - $50 Bonus Dining Dollars
  - The commuter meal membership is geared specifically to give you better dining value when you use your plan instead of paying cash to eat. This plan is purchased at a discounted rate, giving you additional buying power. Each time you make a purchase, the cost is subtracted from the balance on your account. Your remaining fall Dining Dollars balance will carry over to the spring semester, provided you participate in a meal membership both semesters.
  - $835 per semester

**Commuter Express**
- **$518**
  - The Commuter Express meal membership is geared specifically to give you better dining value when you use your plan instead of paying cash to eat. This plan is purchased at a discounted rate, giving you additional buying power. Each time you make a purchase, the cost is subtracted from the balance on your account. Your
remaining fall Dining Dollars balance will carry over to the spring semester, provided you participate in a meal membership both semesters.

Kosher Upgrade
All meal plans can be upgraded so that the meal portion of the plan may be used at the certified Kosher Kitchen in University Commons. Upgrade costs are as follows:

- **Premium Plus Plan**
  Kosher Upgrade = $264 per semester

- **Premium Plan**
  Kosher Upgrade = $264 per semester

- **Flex Plan**
  Kosher Upgrade = $208 per semester

The Kosher Upgrade provides students with access to certified kosher meals served at the Kosher Kitchen in University Commons. Kosher meals are available at lunch Monday through Friday and at dinner Monday through Thursday during the semester (holiday closings and shutdown periods not included). Please see the dining meal plan brochure for further information.

Summer Students
For charges, see **Summerterm Bulletin**.

Payment of Bills
For full-time students, all tuition, fees, and other charges should be paid, or satisfactory arrangements should be made, no later than the due date published in the class schedule. For part-time students who are charged per credit hour, one-half of the tuition, fees, and other charges should be paid prior to the beginning of the term. An online billing statement is sent for the balance. The registration fee that accompanies registration materials is nonrefundable.

University of Hartford student billing statements are delivered online and are referred to as “e-bills.” When an e-bill is available for viewing and payment, students receive notification through their hartford.edu e-mail addresses.

New students receive a letter that includes a University of Hartford e-mail address and user ID number. These are needed to set up and access the e-billing account. E-bills are accessible through the University’s online Self-Service Center. Parents, guardians, or other third-party payers may be registered to receive billing notification via e-mail.

Online payments may be made by ACH (electronic transfer), credit card, or debit card. MasterCard, Discover, and American Express cards are accepted. VISA is not accepted.

Checks, travelers checks, and money orders—made payable to the University of Hartford, payable in U.S. dollars, and drawn on a U.S. bank—should be mailed, along with a printed copy of the e-billing statement, to

**University of Hartford**
P.O. Box 80,000, Dept. 365
Hartford, CT 06180-0365

Checks returned for insufficient funds will result in a $25 fee.

Cash and check payments are accepted at the Student Administrative Services Center on the second floor of the Auerbach Computer and Administration Center.

Students and authorized users may make online payments through CASHNet SMARTPAY, a third-party payment processor operating under an agreement with the University of Hartford to process electronic payments. MasterCard, American Express, and Discover credit or debit cards are accepted. VISA is not accepted. A 2.75 percent fee is assessed by CASHNet to process credit or debit card payments. Overpayments that result from credit card authorization are credited back to the credit card. The service fee is nonrefundable. There is no fee for payment by electronic check (ACH transfer).

The University offers an interest-free payment plan called TuitionPay through Sallie Mae, an educational financial institution. TuitionPay allows full-time undergraduate and graduate students and their families to pay their bills in equal installments. For information on this payment plan option, please contact the Student Administrative Services Center at sasc@hartford.edu or 860.768.4999, or contact TuitionPay at 800.635.0120.

If payment is not made in accordance with University policy, a default charge of 1.5 percent per month will be assessed on the unpaid balance until it is paid in full.
Tuition Refunds
(full-semester courses)
Withdrawal prior to and within the first week of classes (includes all fees except registration fee) 100% refundable* Withdrawal within the second week of classes 60% refundable Withdrawal within third week of classes 40% refundable Withdrawal within fourth week of classes 20% refundable Withdrawal after fourth week of classes No refund
Withdrawals for medical reasons should be submitted to the dean of students with appropriate documentation for consideration of a pro-rata refund of housing and dining fees only. Tuition charges will be adjusted in accordance with the policy stated above.

Students receiving Title IV funds are subject to federal policies regarding the return of those funds upon withdrawal. Contact the Office of Admission and Student Financial Assistance for information.

Board
Refer to the University’s withdrawal policy.

Fees
Laboratory and technology fees for the semester are not refundable after classes begin and therefore are not subject to proration.

Summerterm/Winterterm
Due to the shorter duration of these terms, tuition and fee refunds, based upon full payment, are made according to the following schedule:
Withdrawal prior to beginning of class:
Tuition and Laboratory Fees 100% refundable Registration Fee nonrefundable For withdrawal after classes begin, but within the first week, tuition only will be refunded according to the following percentages:
Less than a three-week session No refunds Three-week session 30% refund Four- and five-week sessions 40% refund Six-week (or more) session 50% refund
*Subject to tuition deposit for incoming students, which is not refundable.

In determining the percentages of refund, the effective date of withdrawal is the date the student notifies the Registrar’s Office in writing rather than the last day of class attendance. Nonattendance does not constitute a withdrawal.

Fees are not refundable after classes begin and, therefore, are not subject to proration. The refund policy noted above is based on the assumption that the student has paid the tuition and fees in full prior to the date of withdrawal.

Withdrawals for medical reasons should be submitted to the University dean of students with appropriate documentation for consideration of a pro-rata refund of housing and dining fees only. Tuition charges will be adjusted in accordance with the policy stated above.

Students receiving Title IV funds are subject to federal policies regarding the return of those funds upon withdrawal. Contact the Office of Admission and Student Financial Assistance for information.

Refunds
Disbursements of credit balances will be made on request only. Overpayments that result from credit card authorizations will be credited back to the charge card rather than refunded directly.

Textbooks and Supplies
Textbooks and supplies are not included in the cost of tuition. As a convenience to students, the University maintains a campus store in Harry Jack Gray Center where all necessary books and supplies, including art supplies, may be purchased. The cost of textbooks and supplies varies with the courses taken. Students should estimate not less than $75 a course. All sales in the campus store are on a cash, check, MasterCard, VISA, Discover, or American Express basis. Order books online at www.bkstr.com.

Changes in Arrangements
Because of the difficulty of determining long-range economic trends, the University reserves the right to make changes in its tuition, fees, and other charges, and in regulations, facilities, and class offerings that, in its judgment, are considered necessary and reasonable and to apply such changes to students already in attendance as well as to new students. No change in tuition and fees is made retroactively, however.