Charge to the Presidential Search Committee

The Board of Regents ("the Board") of the University of Hartford ("the University") has created a Presidential Search Committee ("the Committee") to conduct a search for the University’s next president who should be available to assume the position by July 1, 2017. The Board directs the Committee to conduct the search in the manner set forth in this Charge for the purpose of advising the Board on the exercise of its responsibility under Part II, Article I of the Bylaws of the University of Hartford ("the Bylaws"), for appointing the president. The Committee shall dissolve upon the successful completion of the search and election of a president by the Board, or sooner if dissolved by vote of the Board consistent with the Bylaws.

The Committee shall work with search consultants Storbeck/Pimentel & Associates ("the Consultants") to conduct an open and inclusive nationwide search which will identify a highly qualified and diverse candidate pool. The Committee shall develop a position description and institutional profile and other suitable search materials which shall include a description of the leadership opportunity; the University and its mission; and the desired attributes and qualifications for the next president. Candidates shall be assessed according to the specifications of the position description, their understanding of and commitment to the University’s mission, and other qualifications as identified by the Committee.

After establishing a candidate pool, the Committee shall screen the pool to identify a body of qualified applicants to be invited for initial interviews, from which the Committee shall identify a limited number of finalists. After the completion of finalist interviews and appropriate vetting, the Committee shall recommend to the Board the candidate whom they consider to be best qualified to serve as president.

The Committee and each of its members shall act in the best overall interests of the University, rather than on behalf of any specific constituency. The Committee shall seek input from a broad representation of the University community, including students, faculty, staff, alumni, and others, as appropriate. The Committee shall be authorized to take such actions as are reasonably necessary to advance the presidential search process consistent with this Charge, and to retain such additional services as are reasonably necessary to assist with the search.

Throughout the search process, the Committee shall strive to make the process as transparent as possible consistent with the standard of confidentiality necessary to attract the best candidates. Accordingly, throughout the process and at all times thereafter, the Committee shall commit to complete confidentiality as to the names of the candidates, the nature of the committee’s deliberations, and the details pertaining to the selection.

The Committee, through its chair, Kathleen Behrens, shall report regularly to the Board on the search’s progress. In addition, the Committee shall provide updates to the University community, through a website and other means of communication as appropriate. Only the Committee chair and Board chair shall comment outside of committee meetings on any aspect of the search.