Full Service Payment Plan (FSPP)

**Fall Payment Plans:** Registration Opens 6/1

Options:
- 5 pay plan: set up by 6/30
- 4 pay plan: set up by 7/30, payment due date 8/01
- 3 pay plan: set up by 8/30, payment due date 9/01

Note: Fall billing statements will be available the first week in July. Please contact SASC if you need help in estimating your plan amount. You will be able to adjust your plan, if needed, once you view your billing statement.

**Spring Payment Plans:** Registration Opens 11/01

Registration Opens 11/1

Options:
- 5 pay plan: set up by 11/30
- 4 pay plan: set up by 12/30, payment due date 1/01
- 3 pay plan: set up by 1/30, payment due date 2/01

Note: Spring billing statements will be available the first week in December. You can use fall term figures to set up your initial plan amount and adjust your plan, if needed, once you view your billing statement.

If someone other than the student will be setting up a FSPP, the student must first set them up as an authorized payer on their CASHNet account. Click [here](https://commerce.cashnet.com/hartfordpay) for instructions on how to set up an authorized payer.

When you are ready to set up your FSPP:
- Students visit [http://hartford.edu/selfserve](http://hartford.edu/selfserve)
  - Log into Self-Service
  - Click on Pay your Bill/CASHNet
  - Choose your Installment Payment Plan
  - Follow the instructions to complete enrollment

- Authorized Payers visit [https://commerce.cashnet.com/hartfordpay](https://commerce.cashnet.com/hartfordpay)
  - Click on Parents and Authorized Users Link
  - Enter login provided by student
  - Choose your Installment Payment Plan
  - Follow the instructions to complete enrollment

For questions regarding these payment options or with help setting up your plan, please contact CASHNet at (877) 821-0625.

Please contact the Bursar’s Office at (860) 768-4205 if you require two payment plans for one student during the same term.

Please note that CASHNet will assess additional fees for late payments and those made with insufficient funds. Plans not completed by the due date will be terminated and payer will be required to work with the Bursar’s Office directly at (860) 768-4360 to discuss the student’s balance.