

Appendix F

UNIVERSITY OF HARTFORD

GRADUATE INSTITUTE OF PROFESSIONAL PSYCHOLOGY
EVALUATION OF PRACTICUM STUDENT

Semester & Year _____

Trainee: _____

Agency Name _____

Dept. _____

Primary Supervisor _____

Secondary Supervisor _____

Instructions: For each of the following areas, please use the rating scale below to evaluate the trainee relative to other students at a similar level of training and experience. Your comments at the end of each section will assist with our understanding of the trainee's strengths and weaknesses.

The evaluation for each semester must be based in part on **direct observation** of the student by the immediate supervisor. Direct observation includes in-person observation, live video streaming, or video recording, and the basis of the evaluation must be so noted on the evaluation form. Please note below the basis for your evaluation of the student this semester (check all that apply):

- | | |
|------------------------------|---|
| _____ In-person Observation | _____ Discussion of Work |
| _____ Live Video Streaming | _____ Review of Documentation |
| _____ Video Recording | _____ Review of Other Written Work |
| _____ Audio Recording | _____ Feedback from Staff and Supervisors |
| _____ Case Presentations | _____ Feedback from Clients and Families |
| _____ Other (Specify): _____ | |

- (EX) Excellent:** Student's performance was at an exceptionally high level.
- (VG) Very Good:** Student's performance was solidly competent, clearly above average, and characterized by an absence of difficulties. Suggestions for continued improvement are offered.
- (GD) Good:** Student's performance was basically competent and fulfilled requirements. There were no major problems and the work was adequate. Suggestions for continued improvement are offered.
- (SC) Satisfactory with Concerns:** Student's performance was minimally acceptable; there was a major problem or many minor difficulties that identify a need for remediation/corrective action, as noted in the comments section.
- (US) Unsatisfactory:** : Student's performance was unacceptable; no credit for the practicum can be given. There were several major problems that identify a need for remediation/corrective action, as noted in the comments section.
- (NA) Not Applicable:** Student is not expected to engage in this activity or supervisor does not have enough information to rate student.

I. PROFESSIONAL CHARACTERISTICS

	US	SC	GD	VG	EX	NA
1. Shows responsibility in attendance, completing work on time, following procedures.	1	2	3	4	5	NA
2. Shows enthusiasm for learning.	1	2	3	4	5	NA
3. Demonstrates knowledge and application of professional ethics.	1	2	3	4	5	NA
4. Demonstrates/discusses engagement in self- care activities.	1	2	3	4	5	NA
5. Maintains positive attitude and maturity in clinical activities.	1	2	3	4	5	NA
6. Able to work independently.	1	2	3	4	5	NA
7. Able to interact and work successfully with other trainees.	1	2	3	4	5	NA
8. Able to interact and work successfully with professional staff.	1	2	3	4	5	NA
9. Shows respect for persons of diverse backgrounds and cultures and engages with client's cultural identity.	1	2	3	4	5	NA
10. Adequately prepares for supervisory sessions.	1	2	3	4	5	NA
11. Communicates effectively with supervisor.	1	2	3	4	5	NA
12. Shows receptivity to critique and suggestion for improvement.	1	2	3	4	5	NA
13. Assesses own strengths and weaknesses accurately.	1	2	3	4	5	NA
14. Identifies personal biases and recognizes life experiences of others as different than their own.	1	2	3	4	5	NA
15. Shows personal awareness in own identity exploration and understands one's impact on clients.						
Overall Rating	1	2	3	4	5	

Comments:

II. CASE MANAGEMENT SKILLS

	US	SC	GD	VG	EX	NA
1. Engages client in collaborative relationship	1	2	3	4	5	NA
2. Sensitively engages appropriately and respectfully with family and relevant others when developing treatment plans.	1	2	3	4	5	NA
3. Develops treatment plans with reasonable short-term and long-term goals.	1	2	3	4	5	NA
4. Develops culturally-informed treatment plans with clearly specified objectives and interventions.	1	2	3	4	5	NA
5. Is aware of appropriate community resources that may benefit underserved populations	1	2	3	4	5	NA
6. Makes appropriate referrals to community resources.	1	2	3	4	5	NA
7. Collaborates with medical staff and facilities on client's behalf.	1	2	3	4	5	NA
8. Assist client in maintain and expanding social network.	1	2	3	4	5	NA
9. Monitors client's progress toward achievement of treatment goals.	1	2	3	4	5	NA
10. Documents clinical activities in clear and timely manner.	1	2	3	4	5	NA
11. Submits billing information in clear and timely manner.	1	2	3	4	5	NA
Overall Rating	1	2	3	4	5	

Comments:

III. ASSESSMENT AND CONSULTATION SKILL

Describe nature of assessment and consultation experiences:

	US	SC	GD	VG	EX	NA
1. Knows background and application of a variety of assessment procedures	1	2	3	4	5	NA
2. Incorporates issues of diversity and culture in assessment and report writing.	1	2	3	4	5	NA
3. Respectfully obtains information about client's intersectional identities.	1	2	3	4	5	NA
4. Obtains information via interviewing skills.	1	2	3	4	5	NA
5. Obtains information via observational skills	1	2	3	4	5	NA
6. Follows standard testing procedures.	1	2	3	4	5	NA
7. Integrates findings from available sources.	1	2	3	4	5	NA
8. Effectively answers referral questions.	1	2	3	4	5	NA
9. Delineates client's psychosocial stressors and cultural features of vulnerability and resilience.	1	2	3	4	5	NA
10. Uses DSM-V-TR to develop a formal diagnosis.	1	2	3	4	5	NA
11. Communicates findings to relevant individuals.	1	2	3	4	5	NA
12. Writes effective assessment reports	1	2	3	4	5	NA
Overall Rating	1	2	3	4	5	

Comments:

IV. THERAPY SKILLS:

Describe the number and types of therapy cases supervised:

	US	SC	GD	VG	EX	NA
1. Develops rapport with clients.	1	2	3	4	5	NA
2. Appropriately understands the impact of countertransference on the therapy relationship.	1	2	3	4	5	NA
3. Demonstrates the level of self-knowledge needed for good clinical care.	1	2	3	4	5	NA
4. Self-reflects on process of own interactions with clients including awareness of unintentional implicit biases.	1	2	3	4	5	NA
5. Able to respond with empathy.	1	2	3	4	5	NA
6. Appropriately applies knowledge of culture and diversity in case conceptualization and therapeutic interventions.	1	2	3	4	5	NA
7. Knows relevant theories of psychotherapy.	1	2	3	4	5	NA

8. Conceptualizes cases from a theoretical model.	1	2	3	4	5	NA
9. Uses theoretical model to develop treatment goals and objectives.	1	2	3	4	5	NA
10. Demonstrates critical thinking skills appropriate for the doctoral level of training	1	2	3	4	5	NA
11. Applies techniques/interventions relevant to a theoretical model and client's cultural background.	1	2	3	4	5	NA
12. Understands appropriate methods for measuring change in therapy.	1	2	3	4	5	NA
13. Assists clients with emergency and crisis intervention, when needed.	1	2	3	4	5	NA
Overall Rating	1	2	3	4	5	

Comments:

V. PROBLEM CHECKLIST

Listed below are problems which may require supervisory attention at various points in a practicum student's training. Please indicate **Yes**, **No**, or **Don't Know** whether any problem has remained a supervisory concern *over the past month*.

1. Displays lack of self confidence in interactions with clients.	Yes	No	DK
2. Inappropriately manages countertransference and/or fails to discuss in supervision	Yes	No	DK
3. Overuses psychological jargon.	Yes	No	DK
4. Becomes overinvolved with the client.	Yes	No	DK
5. Demonstrates detachment or lack of interest toward client.	Yes	No	DK
6. Tries to fit client into inappropriate treatment model.	Yes	No	DK
7. Sees the same clinical issue in all clients.	Yes	No	DK
8. Evidences difficulty dealing with sexual material.	Yes	No	DK
9. Evidences difficulty dealing with issues of aggression/violence.	Yes	No	DK
10. Fails to consider client's medical issues.	Yes	No	DK
11. Fails to consider client's use of substances.	Yes	No	DK
12. Student has demonstrated a consistent pattern of insensitivity or neglect of client's cultural or diverse background.	Yes	No	DK
13. Does not seek appropriate consultation/advice during crises.	Yes	No	DK
14. Does not understand legal issues regarding the reporting of suspected child abuse	Yes	No	DK
15. Does not understand legal issues regarding the duty to protect others from harm	Yes	No	DK
16. Does not understand legal issues regarding involuntary hospitalizations.	Yes	No	DK
17. Does not understand legal issues regarding confidentiality	Yes	No	DK
18. Does not understand agency policies regarding personnel issues (e.g., diversity, disabilities, sexual harassment)	Yes	No	DK
19. Other: _____	Yes	No	DK

VI. GENERAL SUMMARY

	US	SC	GD	VG	EX
Overall Evaluation:	1	2	3	4	5

Trainee's main strengths and assets:

Areas of needed improvement (for items rated a 1 or 2 please elaborate):

Training recommendations:

Signature of Student

Signature of Primary Supervisor

Date evaluation discussed

Reviewed by Coordinator of Practicum

Appendix G

UNIVERSITY OF HARTFORD

GRADUATE INSTITUTE OF PROFESSIONAL PSYCHOLOGY
STUDENT'S EVALUATION OF PRACTICUM PLACEMENT

Semester
& Year _____

Trainee: _____

Agency Name _____

Dept. _____

Primary Supervisor _____

Supervisor 2 _____

Supervisor3 _____

GIPP Seminar _____

Leader _____

Note: The following rating scale will be used to evaluate your practicum experience this semester. Please add comments at the end of each section to clarify your ratings.

(EX) Excellent: Exceptionally high level of quality.

(VG) Very Good: Solidly high quality and characterized by an absence of difficulties.

(GD) Good: Basically acceptable and sufficient quality; fulfilled requirements. No major problems.

(SC) Satisfactory with Concerns: Minimally acceptable quality; at least one major problem or many minor difficulties that identify a need for corrective action, as noted in the comments.

(US) Unsatisfactory: Unacceptable quality; several major problems that identify a need for corrective action, as noted in the comments.

(NA) Not Applicable: Not relevant to this placement, or not enough information available.

I. AGENCY SETTING AND SUPPORT

Please circle most appropriate rating:	US	SC	GD	VG	EX	NA
1. Adequacy of office space.	1	2	3	4	5	NA
2. Availability of testing supplies.	1	2	3	4	5	NA
3. Willingness of support staff to assist student.	1	2	3	4	5	NA
4. Acceptance of student trainee by professional staff.	1	2	3	4	5	NA
5. Integration of student into agency activities.	1	2	3	4	5	NA
6. Overall working environment of the agency.	1	2	3	4	5	NA

Comments on agency setting and support:

II. TRAINING ACTIVITIES

Please circle most appropriate rating:	US	SC	GD	VG	EX	NA
1. Specification of training objectives.	1	2	3	4	5	NA
2. Relevance of practicum tasks to training needs.	1	2	3	4	5	NA
3. Adequacy of caseload to meet training needs.	1	2	3	4	5	NA
4. Balance of caseload to provide for varied experience.	1	2	3	4	5	NA
5. Exposure to variety of psychological tests.	1	2	3	4	5	NA
6. Quality of didactic or in-service training.	1	2	3	4	5	NA
7. Provides opportunities for diversity training specific to culture, gender, sexual orientation, and disabilities.	1	2	3	4	5	NA

Comments on agency setting and support:

Topic of diversity training provided:

III. SUPERVISION

PRIMARY SUPERVISOR

Please circle most appropriate rating:	US	SC	GD	VG	EX	NA
1. Supervisor's respect and support for the student.	1	2	3	4	5	NA
2. Supervisor shows awareness of power differential and differences in supervisee's worldviews.						
3. Supervisor's ability to explain his/her supervisory style	1	2	3	4	5	NA
4. Supervisor's enthusiasm for training activities.	1	2	3	4	5	NA
5. Supervisor's function as a positive role model.	1	2	3	4	5	NA
6. Quality of evaluative feedback and recommendations.	1	2	3	4	5	NA
7. Supervisor's openness to discussing difficulties.	1	2	3	4	5	NA
8. Availability of supervision in an emergency/crisis.	1	2	3	4	5	NA

9. Supervisor actively engages on topics related to discrimination and stereotyping.	1	2	3	4	5	NA
10. Overall quality of supervision.	1	2	3	4	5	NA
11. Supervisor actively discusses issues related to gender.	1	2	3	4	5	NA
12. Supervisor and sexual orientation issues.	1	2	3	4	5	NA
13. Supervisor attends scheduled supervision as outlined in practicum agreement and is on time	1	2	3	4	5	NA

SECONDARY SUPERVISOR

Please circle most appropriate rating:	US	SC	GD	VG	EX	NA
14. Supervisor’s respect and support for the student.	1	2	3	4	5	NA
15. Supervisor shows awareness of power differential and differences in supervisee’s worldviews	1	2	3	4	5	NA
16. Supervisor’s ability to explain his/her supervisory style	1	2	3	4	5	NA
17. Supervisor’s enthusiasm for training activities.	1	2	3	4	5	NA
18. Supervisor’s function as a positive role model.	1	2	3	4	5	NA
19. Quality of evaluative feedback and recommendations.	1	2	3	4	5	NA
20. Supervisor’s openness to discussing difficulties.	1	2	3	4	5	NA
21. Availability of supervision in an emergency/crisis.	1	2	3	4	5	NA
22. Supervisor actively engages on topics related to discrimination and stereotyping.	1	2	3	4	5	NA
23. Overall quality of supervision.	1	2	3	4	5	NA
24. Supervisor actively discusses issues related to gender.	1	2	3	4	5	NA
25. Supervisor actively discusses issues related to sexual orientation issues.	1	2	3	4	5	NA
26. Supervisor attends scheduled supervision as outlined in practicum agreement and is on time	1	2	3	4	5	NA

<u>Comments on supervision:</u>
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IV. PRACTICUM ACTIVITIES

1. Average hours per week of practicum activities _____ hours/week
2. Hours per week of *individual* supervision: _____ hours/week
3. Hours per week of *group* supervision: _____ hours/week
4. Total number of *assessment* clients so far:

_____ full psychological batteries (intelligence & projective)
 _____ neuropsychological batteries
 _____ partial psychological batteries
 _____ other

5. Total number of *individual* clients so far for whom you served as *therapist*: _____
6. Total number of *individual* clients so far for whom you served as *case manager*: _____

7. Total number of *family therapy* cases you have seen so far: _____

8. Group therapy experience this year

Title or type of group led/co-led	Average # of clients in group	Number of group sessions

9. Total number of clients seen for *other services* this year: _____

V. QUALITATIVE ITEMS

1. Comment on areas of supervisor's particular expertise:

2. What training experiences did this placement provide *most* successfully?

3. What training experiences did this placement provide *least* successfully?

4. Additional comments?

Signature of Student

Date evaluation discussed

Signature of Primary Supervisor

Reviewed by Coordinator of Practicum