

# UNIVERSITY OF HARTFORD

## **Jeanne Clery Act Annual Security and Fire Safety Report 2017**



All Campuses

Statistics for Calendar Years 2015, 2016, 2017 | Published 2018

University of Hartford  
Department of Public Safety  
200 Bloomfield Ave  
West Hartford, CT.

Safety on Campus  
A Shared Responsibility

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## **Letter from the Chief of Public Safety**

Thank you for reviewing this year's annual security report. This report is mandated by the Department of Education and I am proud that it shows that all members of the University community learn, live, and work in a safe environment. This report also details the many safety programs offered to the University community.

While reading this report, please note that the safety of all is a shared responsibility of many departments on campus as well as all who visit. Community members are reminded to do their part by reporting suspicious activity and using common sense when going about their daily activities. This is an ever-changing world that we are a part of and vigilance is a must.

The vision of the Department of Public Safety is to enhance and preserve the quality of life, learning opportunities, and life experiences of each member of our community. In order to achieve this goal, we actively work in collaboration with all facets of the community to provide a safe and secure campus environment. We recognize that effective public safety and the prevention of crime are achieved by establishing a professional and trusting relationship with our community.

The Department of Public Safety possesses the core values of Professionalism, Accountability, Teamwork, Communication, Responsibility, Innovation, Integrity, Duty, Respect, and Tolerance.

We at the University of Hartford hope that you find this report informative and useful and further, hope that you enjoy your stay – long or short, here in our community. If you have any questions about safety and security at the University, please visit our website, <http://publicsafety.hartford.edu> or contact the Department of Public Safety at 860.768.7985 or email us at [pubsafety@hartford.edu](mailto:pubsafety@hartford.edu).

Michael Kaselouskas  
Chief of Public Safety

## Preparing the Annual Security and Fire Report

It is the mission of the University of Hartford Department of Public Safety (UHDPS) is to provide the University community with a safe, secure environment in which to learn, live, work, and grow. We will accomplish our mission by partnering and collaborating with the community, providing service in a professional, courteous manner, and by affording dignity and respect to all individuals.

The Annual Security and Fire Safety Report (commonly referred to as the Annual Security Report) is completed each year by the UHDPS in compliance with relevant provision of federal law (Jeanne Clery Act, Higher Education Act, and Violence Against Women's Act) and in response to Connecticut General Statute Section 10a-55 and Public Law 101-542, as amended. The Annual Security Report is a culmination of required policies, criminal statistics, fire statistics and programmatic information that is required to be published by the University by no later than October 1 of each year. The required information within the Annual Security Report is compiled by UHDPS with assistance of Judicial Affairs, Campus Security Authorities and local law enforcement agencies. Crime statistics are gathered specifically for buildings owned or controlled by the institution and used for educational and institutional purposes, as well as public property within or immediately adjacent to and accessible to the campus.

The University is required under law to make the Annual Security Report available to the university community as well as to prospective students and employees. The UHDPS is responsible for preparing and distribution of the report.

This report is available on line to all students, faculty and staff in PDF format at the following website: <http://www.hartford.edu/publicsafety/clery/default.aspx>

Printed copies of this report are available upon request from the UHDPS Operations center within the Operations building on the Main Campus.

### Campuses

The University of Hartford has three separate campuses. Information within this report apply to all campuses unless otherwise indicated.

1. **Main Campus** is located at 200 Bloomfield Avenue in Hartford, CT. This campus is comprised of 350 acres and contains residence halls, as well as educational and administrative facilities.
2. **Asylum Avenue Campus** is located at 1265 Asylum Avenue in Hartford, CT. This campus is located left than 2 miles from Main Campus and is comprised of residential facilities as well as educational and administrative facilities.
3. **Mort and Irma Handel Performing Arts Center** is located at 35 Westbourne Parkway in Hartford, CT. This campus is just 1.5 miles southeast of the Main Campus and is comprised of educational and administrative facilities.

Click links below for campus maps.

- [Main Campus](#)
- [Asylum Avenue Campus](#)
- [Mort and Irma Handel Performing Arts Center](#)

## **University Law Enforcement Policy**

The safety and security of all members and guests of the campus community are of primary concern to the University. The UHDPS is in the Operations Building adjacent to Parking Lot E and is open 24 hours a day – 365 days per year and can be reached at extension 7985 for routine and non-emergent calls. If calling from off campus or from a cell phone UHDPS can be reached at 860-768-7777.

All community members are directed to dial 7777 or 911 for emergencies. Dialing 7777 will connect the caller to a UHDPS Dispatcher who will dispatch officers. UHDPS Officers are certified first responders. Dialing 911 will connect the caller to the local law enforcement emergency dispatcher who will dispatch local first responders to the given location.

The UHDPS, under the administration of the Chief of Public Safety, is responsible for safety and security on campus. UHDPS full-time staff consists of the Chief, Deputy Chief, Lieutenant for operations, and Lieutenant for operations support, crime prevention officer, investigator's, sergeants, officers, dispatchers, and clerical support staff.

Officers' conduct vehicle, foot, and bicycle patrols on campus and are charged with the monitoring conformity with federal, state, and local laws, as well as University policies and regulations. Officers are not sworn police officers and are not authorized to make arrests. UHDPS does not have jurisdiction or provide any services outside the boundaries of any of the University campus locations. All officers are Emergency Medical Response Certified (EMR) and National Incident Management Systems (NIMS) compliant. Some officers are certified with the State of Connecticut as Armed Security Guards. These officers conduct annual firearms qualification and receive training in active shooter protocols. The UHDPS Command Staff has received advanced training on the Incident Command System through FEMA.

The UHDPS maintains an excellent working relationship with the local police departments of Hartford, and West Hartford as well as the Connecticut State Police and Federal Bureau of Investigations. Although UHDPS does not have a written Memorandum of Understanding with these departments, it has a professional understanding of their mutual mission and responsibilities. It is with the support of these departments that UHDPS can provide and maintain the safety and security of students, faculty and staff. UHDPS relies on the cooperation of all students, faculty and staff in their efforts to ensure a safe and secure environment. All students, faculty, staff and visitors are required to adhere to University policies and rules of conduct as well as local, state, and federal laws.

### **Reporting Crimes and other Emergencies.**

The UHDPS follows all applicable policies and laws regarding confidentiality of records and reserves the right to provide law enforcement entities information obtained as a result of a criminal investigation. It is strongly encouraged that anyone who is a complainant or a witness to any crime to promptly report the incident to the UHDPS. It is the right of every member of the University community to file a complaint if a crime was committed. UHDPS can provide assistance in contacting the local police departments having jurisdiction in the area that the crime was committed.

UHDPS encourages all members of its community to promptly report any crime. Reports may be made in person at the UHDPS located in the Operations Building adjacent to Parking Lot E or by calling one of the appropriate following numbers:

- EMERGENCIES: 911 or 7777
- UHDPS (non-emergency): 860.768.7985
- Hartford Police Department: 860.757.4000
- West Hartford Police Department: 860.523.5203
- CT State Police Troop H (Hartford): 860. 534.1000

The University is also equipped with emergency call boxes and Code Blue Emergency Phone Stations on all three campuses. Code Blue Emergency Phones are two-way call boxes that are located strategically around campus and allow someone in need of help to speak directly with the UHDPS Communications Center. The Dispatcher will then send the appropriate level of assistance based on the call.

Community members are encouraged to become familiar with these emergency phone and call box locations. Locations of Emergency Phones are available on line at the UHDPS Website.

When reporting an incident, it is imperative to provide the Police Dispatcher (if emergency) or the UHDPS Dispatcher with all the information they request to include the reason for the call, the location of the incident and contact information. In response to a reported incident, an officer will be dispatched to the reported location to meet with the complainant and to investigate the complaint. Complainants and witnesses may be asked to provide a signed statement attesting to the facts of the incident. Persons reporting incidents may request to be anonymous.

All UHDPS reports of incidents that involve violations of Student Conduct are forwarded to the Dean of Students Office for review and referral to the Student Conduct Administration for potential action, as deemed appropriate. Violations of University policy may be reported by the University community to any of the appropriate following areas:

- Dean of Students 860.768.4285
- Director, Counseling and Psychological Services 860.768.4482
- Director, Connections Health Education and Wellness Center 860.768.5433
- Director, Office of Residential Life 860.768.7792
- Director, Health Services 860.768.6601
- Director, Human Resources 860.768.4156

Criminal incidents should be reported to the UHDPS. Reporting criminal incidents will assist UHDPS the opportunity to assess crime trends and include reported incidents in the annual statistical disclosure of crimes as well as to make timely warning notices to the campus community. UDHPS or Police generally take the information and develop other information through investigation, as they attempt to solve the crime. Community members are a vital link to the solving of crime through their observation and eyewitness account. Community members may also assist in the recovery of stolen property by insuring that personal property is marked with some type of an identifier and records are maintained such as serial and model numbers. UHDPS can assist in the recovery stolen items with the use of the Operation Identification program.

### **Campus Security Authority**

The Jeanne Clery Act (Clery Act) is a federal law that requires colleges and universities to identify persons within their community as Campus Security Authorities (CSA). By definition, a CSA is a person who has significant responsibility for students and/or campus activities. A faculty member who does not have any responsibility for student or campus activity beyond the

classroom; and clerical or cafeteria staff are **not** considered CSAs. However, all other faculty, administrators, athletic staff, human resource personnel, UHDPS personnel, residential life staff and student affairs staff, who have significant responsibility for students and/or campus activities, are considered CSAs under the Clery Act.

Pastoral counselors and professional counselors are not considered CSAs under the Clery Act. To be exempt from disclosing reported offenses, pastoral or professional counselors must be acting in the role of pastoral or professional counselors. The University does not have a formal policy requiring pastoral or professional counselors inform persons being counseled to report crimes on a voluntary basis for inclusion into the annual crime statistics, though they are encouraged to do so.

**Pastoral counselor:** A person who is associated with a religious order or denomination, is recognized by that religious order or denomination as someone who provides confidential counseling and is functioning within the scope of that recognition as a pastoral counselor.

CSA is required to report any Clery Act crimes, to the University Clery Compliance Officer, that are reported to them in their capacity of a CSA. CSAs are **not** responsible for investigating or reporting incidents that they overhear students talking about in a hallway conversation; that a classmate or student mentions during an in-class discussion; that a student mentions during a speech, workshop or any other form of group presentation; or that the CSA otherwise learns about in an indirect manner.

A CSA is not responsible for determining whether a crime took place, apprehending the alleged perpetrator or convincing a complainant to contact law enforcement if the complainant chooses not to do so. Clery-Identified Crime Definitions are established within this report for clarification.

It does not matter whether the individuals involved in the crime or are associated with the institution. If a CSA receives a report, he or she must report this to the university Clery compliance officer. If the incident report to the CSA is a Title IX violation, this should be reported to the Title IX coordinator under the requirements and obligations of a Responsible Employee.

CSA reports are used by the institution to compile statistics for Clery Act reporting and to help determine if there is a serious or continuing threat to the safety of the campus community that would require an alert (i.e., a timely warning or emergency notification). However, those responsibilities can usually be met without disclosing personally identifying information. A CSA report does not need to automatically result in the initiation of a police or disciplinary investigation if the complainant does not want to pursue this action.

## **Daily Crime Log**

The UHDPS maintains a [daily log](#) of all crimes reported to the department. The log lists the nature of the crime; the date and time the incident occurred; the date the incident was reported; general location of the crime and the disposition of the complaint, if known. Entries or updates within two business days may be withheld if the information is protected by statute, if there is a danger to the complainant or a need to keep the investigation confidential. If there is reason to believe that release of information will jeopardize an investigation or result in the perpetrator leaving the area or that evidence could be destroyed, information may be withheld until it is deemed appropriate to release. The daily log for the most recent sixty (60) days is open to public inspection during normal business hours at the UHDPS, located in the Operations Building adjacent to Parking Lot E. Daily log requests for crimes reported beyond sixty (60) days will be

made available within two business days of a request. Normal business hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. All records required by the Clery Act will be retained for a period of three years following the publication of the last annual campus security report.

### Timely Warnings and Emergency Notifications

The UHDPS or the Office of Communications will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate or ongoing threat to the health or safety of students or staff occurring on the campus.

The University will, without delay, and considering the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or efforts to contain, respond to, or otherwise mitigate the emergency.

#### Timely Warnings

Timely Warnings are made for any crime defined by the Clery Act that occurs on campus and which may present a serious or on-going threat to members of the University community. The Chief of Public Safety, or designee, develops the content of the Timely Warning and the message is distributed by the UHDPS or the Office of Communication (see chart below).

System to Use	Primary Creator	Backup Creator	Authority for messages	Primary Message Distributor	Backup Message Distributor
<b>PRIMARY</b>					
<i>Blast Email</i>	DPS	OC	DPS/OC	OC	DPS
<b>SECONDARY</b>					
<i>Printed Flyers Posted in Buildings</i>	DPS	N/A	DPS	DPS	Residential Life
<i>Omnilert Text Alert</i>	DPS	OC	DPS/OC	DPS	OC
<i>Press Releases/The Informer</i>	OC	N/A	OC	OC	N/A

DPS=Department of Public Safety

OC= Office of Communications

Timely Warning will be distributed as soon as pertinent information is available. Timely Warnings may withhold the name(s) of any complainants and are issued with the goal of aiding in the prevention of similar occurrences.

Timely Warnings may be distributed for the following Clery-Identified Crimes which include major incidents such as arson, murder/non-negligent manslaughter and robbery,



aggravated assault and sex offenses, depending on whether or not they present a serious or on-going threat

The Chief of Public Safety or designee reviews all reports to determine if there is an on-going threat to the community and if the distribution of a timely warning is warranted. UHDPS reserves the right to issue Timely Warnings relative to other crime classifications, as deemed necessary.

Distributed information within the Timely Warning may include but is not limited to; the nature of the crime, date, time and location of crime, description of suspected parties involved, and any additional details that would benefit members of the community. Timely Warnings may include information about the process to be followed for anyone having additional information regarding the incident and precautions that individuals may take to reduce the any further risk of similar crimes being committed.

### **Emergency Notification**

An “emergency notification” will be immediately issued for events that pose a significant emergency or dangerous situation and involves an immediate threat to the health or safety of the University community.

Like Timely Warnings, Emergency Notifications will be issued by the Chief of the UHDPS or his/her designee with the assistance of the Office of Communication.

### **Emergency Mass Notifications**

During any critical incident or emergency, the University may use several methods of communication to disseminate information. The primary method to communicate emergency information is made through text and e-mail notification.

### **OMNILERT**

The University uses [Omnilert's](#) mass notification system which is a web-based system that allows designated University officials to send time-sensitive communication to university students, faculty, and staff. All active students, faculty, and staff automatically receive such alerts via their university email. Students, faculty and staff who have active cell phone numbers recorded in the University's database also receive alerts via text message. Students and employees should confirm or add their cell phone information.

The alerts through Omnilert are automatically and instantaneously posted to the University's Facebook and Twitter feeds.

Depending on the nature of the alert, recipients may be directed to the University website, where complete and continually updated information on the emergency will be available.

Individuals who are not active students or employees and who wish to receive text and/or email alerts, such as parents and short-term visitors to campus, may sign up for varying intervals at: [hartford.edu/textme](http://hartford.edu/textme)

### **LiveSafe App**

LiveSafe is a free mobile safety app for all members of the University community. This app enables community members to communicate directly with UHDPS. By utilizing LiveSafe the University community will help to keep the campus safe by preventing crimes before they occur.

### **Download the LiveSafe App**

- Apple devices via the [App Store](#)
- Android devices, via [Google play](#)

### **Features of LiveSafe App**

**Tips:** Users can anonymously contact UHDPS to submit information about suspicious activity, harassment, noise complaints, mental health problems, and any other safety issues. There are options within this app to add photos, audio, or video to messages which will assist DPS.

**SafeWalk:** Utilizing GPS-enabled location technology, SafeWalk allows users to virtually walk family, friends and colleagues home or to another location by monitoring their location on a real-time map. Based from the initial location and intended destination, hands-free smart alerts are sent to both parties if the user doesn't arrive at the intended destination by the estimated time of arrival. Alerts are also sent when the user is delayed, has arrived or has summoned for help.

**SafeRide:** Allows user to request an escort from UHDPS at which time an officer will accompany and/or transport user between locations on campus.

**Talk or Chat Options:** Two-way communication with UHDPS via chat or phone.

**Instant Emergency Connection:** In the case of an emergency where someone needs immediate assistance, users can instantly contact UHDPS. Location tracking will begin, allowing UHDPS to respond the user's exact location.

### **Create Profile**

- Open the app and review the "Get Started" information.
- Use phone, email, or Facebook account to verify identity.
- Once verified, provide name and a password for the app.

### **Connect with the University of Hartford**

- Choose "**University of Hartford**" when asked to select a nearby location to connect with. The customized university app will appear.
- Remember to enable Location Services, Push Notifications, and access user contacts for the LiveSafe app,

*Please note that LiveSafe does not replace the University of Hartford's emergency notification system. Please check [here](#) to confirm or add a cell phone number to make sure text alerts are ready to be received.*

## **Evacuations**

Instructions to evacuate will be issued by first responders that may include UHDPS, local police, local fire officials, or University officials. Faculty, students and staff are required to immediately evacuate in a calm orderly fashion to a safe area. If necessary, first responders will give directions to an on-campus evacuation and relocation site. Remain calm and assist handicapped persons or those in need. Do not turn off lights or equipment and do not lock doors. If something unusual or suspicious is observed, do not touch it and notify first responders. Remain in a safe area until receiving additional information.

In situations where the University is forced to evacuate the campus, UHDPS will notify the public that the campus is closed, and traffic will not be allowed to enter. This notification will be made through the Emergency Notification System.

Other methods of notification are as follows:

University web site [www.hartford.edu](http://www.hartford.edu) , local radio, WTIC AM 1080, FM 96.5, WRCH FM 100.5, WWUH FM 91.3 or local television Channel 3 WFSB Hartford, Channel 8 WTNH New Haven, Channel 30 NBC Hartford, Fox Channel 61 Hartford.

If an emergency occurs on a day and time prior to the start of classes, notification to members of the University community will occur according to the normal weather closing policies and procedures. Additional UHDPS personnel will be utilized to maintain order and compliance.

The UHDPS conducts drills and exercises each year and conducts follow-through activities designed for assessment and evaluation of emergency plans and capabilities. UHDPS coordinates evacuation drills each semester to test the emergency response and evacuation procedures, and to assess and evaluate the emergency evacuation plans and capabilities. The University will publish a summary of its emergency response and evacuation procedures in conjunction with at least one drill or exercise each calendar year. These drills and exercises may be announced or unannounced. Each test is documented and includes a description of the exercise, the date and time of the exercise, and whether it was announced or unannounced.

## **Security and Access to University Facilities**

The University's facilities, including but not limited to the academic buildings, student union, library, and bookstore are open and accessible to the public during normal hours of operation. Access to closed facilities by authorized individuals is gained only with assistance and approval from UHDPS Administration. UHDPS conducts security patrols of campus buildings to monitor activity and assess buildings for any potential security concerns. Additionally, there are authorizations lists for after hour access to certain locations and contractors are required to obtain identification badges.

## **Access and Security in the Residential Areas**

Residential buildings are closed to the public and may be entered or occupied only by authorized residents, their guests, and University employees. A resident's room key also opens the suite door. Exterior doors are controlled by a card access system.

During the academic year, except for semester break, all residential areas remain open for access by the residents and their guests. During semester break (between the fall and spring semesters); access to the residential areas is limited to individuals enrolled in Winter Term courses or those who are otherwise authorized to remain on campus. Keys and card access systems to areas not in use are temporarily disabled, which restricts access to unoccupied areas. UHDPS coverage is maintained throughout the break.

The University provides co-ed campus housing for single undergraduate and graduate students. First year students are housed primarily in the complexes and in Hawk Hall. Sophomore, junior, and senior students are generally housed in Regents Park, Park River, and the Village Apartments, or E and F complex.

UHDPS and housing staff conduct security patrols of residence halls to monitor building security. Residents are encouraged and educated to maintain a safe and secure living environment.

### **Non-student Guests**

All residents are responsible for their non-student guests and, therefore, for their guests' behavior as such; guests should remain with their hosts and not roam about campus on their own. If a guest is displaying inappropriate behavior, the host will be held responsible.

All guests must comply with University rules and regulations. Overnight guests (both student and non-student) are permitted only with permission of the student's room/suite/apartment mates. Guests are normally limited to a maximum stay of two consecutive nights per month. If agreements with roommates cannot be reached, the rights of the roommates supersede those of the guest. The occupants of that suite/apartment may determine visitation hours for each suite/apartment.

### **Visitor/Guest**

Due to safety and fire-code regulations there is a limit to the number of visitors/guests allowed in the various living units on campus. The appropriate maximum number of visitors/guests for each living unit is as follows: Complex and Hawk Hall sleeping rooms: 4, Regent's Park, Park River, and Village Apartments: 20

### **Maintenance and Security of Campus Facilities**

The University is mindful of security needs in the daily operation of campus facilities, particularly as they relate to residential areas. Keys are signed in and out as needed by authorized maintenance staff members who are also required to display a photo identification badge. Whenever possible, prior arrangements are made with the student who makes the request so that the student may be present when repairs are made.

The University maintains a very strong commitment to campus safety and security. Adequate exterior lighting is an important part of this commitment. UHDPS Officers are required to report hazardous conditions during their routine patrols. All inoperative lights, malfunctioning emergency phones, and other hazardous conditions should be reported immediately and are given the highest priority when repairs are needed.

### **Missing Student Policy**

When a student who resides in a University residential halls or apartments is unaccounted for, a report must be made to UHDPS as soon as possible. In addition, this will be communicated to the Division of Student Affairs and/or the Office of Residential Life to assist UHDPS in identifying a thorough check within the student's residential hall and the academic areas as determine by the student's course schedule. UHDPS will lead this investigation immediately to attempt to locate the student. Please note that a student does not need to be missing 24 hours for UHDPS to begin their efforts to locate the missing person.

Missing student reports can be made by calling UHDPS at 860-768-7985 or by dialing 7777. Residential students can register the name of a confidential contact person to be notified if they are later determined to be missing. This confidential name will be the first who will be contacted to confirm the student's whereabouts. This name can be the same or different from the emergency contact person. Only authorized University officials working on a missing person investigation will have access to this information.

According to the Higher Education Opportunity Act (HEOA), colleges and universities are guided to inform the law enforcement agency of the missing student's hometown. Additionally, this HEOA directs institutions to contact the parent or guardian of any student under 18 years of age and not emancipated within 24 hours of determining the student is missing.

All members of the University community should report any missing students or suspected missing students regardless of whether they reside on campus and without regard to how long they have been missing. If the reported missing student resides off-campus, the UHDPS will immediately notify the appropriate local law enforcement agency.

For a copy of the University Missing Student Policy go to: [https://www.hartford.edu/residential-life/files/pdf/missing\\_person.pdf](https://www.hartford.edu/residential-life/files/pdf/missing_person.pdf)

## **Alcohol and Drug Policy Statement**

The University subscribes to the guidelines recommended by the State of Connecticut's Department of Higher Education for the elimination of drug and alcohol abuse in the educational environment. The University also complies with the requirements of the Federal Drug-Free Workplace Act of 1988 and the Federal Drug-Free Schools and Communities Amendments of 1989.

The University's Student Code of Conduct (also known as "The *Source*") sets forth requirements and prohibitions for students pertaining to intoxicating substances, including alcohol and nonprescription drugs.

### **Alcohol Policy**

Students should review and are expected to abide by Connecticut state laws and the University alcohol policy as published in *The Source*, or otherwise distributed or published by the University.

- A. Members of the University community or guests/ visitors under the age of 21 may not possess or consume alcoholic beverages.
- B. Individuals may not distribute, transport, serve and/or purchase alcohol to/for minors.
- C. Students who are disruptive as a result of intoxicated behaviors due to the consumption of alcohol or illegal drugs are subject to disciplinary action.
- D. Operating a motor vehicle while under the influence of alcohol is prohibited.
- E. Kegs/mini-kegs/beer balls, common sources, and/or excessive quantities of alcoholic beverages are prohibited.
- F. Large gatherings or events where alcohol is present are prohibited.
- G. Possession or use of drinking paraphernalia, devices and/ or games that promote consumption of alcohol (i.e., beer bong, beer-pong tables, funnels, empty alcohol containers, etc.) are prohibited. Such items may be confiscated and not returned.
- H. Displaying alcohol-related materials on campus in common areas and in public view is prohibited. (e.g. signs, posters, packaging, lights)

- I. Possession or consumption of alcoholic beverages in public areas, except where designated, or at University events where alcohol is not served, regardless of age, is prohibited.
- J. Selling of alcoholic beverages is prohibited.

### **Controlled Substance Policy (Drug Policy)**

- A. The possession and/or use of illegal or harmful drugs is prohibited.
- B. The manufacture, distribution, possession with intent to sell and/or sale of prescription medication, illegal or harmful drugs is prohibited.
- C. The possession and/or use of drug paraphernalia is prohibited.
- D. The improper possession and/or misuse of prescription medication is prohibited.

For more information about these and other student policies and Code of Conduct please go to [http://www.hartford.edu/student\\_affairs/files/pdf/source\\_final.pdf](http://www.hartford.edu/student_affairs/files/pdf/source_final.pdf)

The institutional policy on this commitment for University employee's is detailed in the Staff Employment Manual, as well as noted in the Faculty Policy Manual and/or any applicable collective bargaining agreement(s).

In compliance with the Drug Free Schools and Campuses Act, The University of Hartford issues an annual notification to all students and employees. To view the annual notifications, go to the following: [https://www.hartford.edu/publicsafety/files/pdf/DFSCA\\_2016.pdf](https://www.hartford.edu/publicsafety/files/pdf/DFSCA_2016.pdf)

### **Medical Marijuana**

In accordance with Federal law, the University does not permit the possession, use or distribution of marijuana. As such, students in possession of medical marijuana prescriptions (issued in Connecticut or any other state) are not permitted to use or possess marijuana on University property or as part of University activities.

In addition to enforcement of its institutional policies, the University abides by and enforces (with the assistance of local law enforcement) Connecticut State laws and local ordinances pertaining to the use, consumption, possession, sale, and distribution of alcoholic beverages and illegal drugs. Due to the potentially negative effect on academic performance, health, personal relationships, and safety, the University is concerned about alcohol abuse and illegal drug use. The University provides alcohol education programs, on-campus counseling services, and referrals to off-campus counseling and treatment programs.

The University supports the desire for students to interact informally in the residence halls. It also recognizes the fact that some students wish to have alcohol present at these functions. The Smart Host Class has been established with the goal of educating students about the responsibilities and liabilities inherent with hosting a party at which alcohol is served. Students hosting a party must be at least twenty-one years of age and must have attended and successfully completed the Smart Host Certification Course. The UDHPS is notified of a party prior to the scheduled date. This affords officers an opportunity to work with the student host(s) to ensure full compliance with state laws and University policies, as well as to assist the student with hosting a party that is safe and enjoyable.

### **Weapons Policy**

The possession and/or use on University property of firearms, non-functional representations of firearms that could reasonably be perceived to be real firearms, deadly weapons and dangerous instruments is not permitted. Firearms include any sawed-off shotgun, machine gun, rifle, shot-gun, pistol, revolver or other weapon, whether loaded or unloaded, from which a shot may be discharged. Deadly weapons include any weapon, whether loaded or unloaded, from which a shot may be discharged, or a switchblade knife, gravity knife, billy, blackjack, bludgeon, or metal knuckles. Dangerous instruments include any instrument, article or substance which, under the circumstances in which it is used or attempted or threatened to be used, is capable of causing death or serious physical injury, hunting bows, knives, paintball guns or paraphernalia, air-soft guns, electronic defense weapons and other weapons as defined under Connecticut General Statute 53a-3.

*Note:* Kitchen cutlery stored and utilized in University dining facilities or in residential kitchens shall not be subjected to the provisions of this policy unless used in a manner inconsistent with their design.

### **Crime Prevention and Security Awareness Programs**

It is the philosophy of the UHDPS to take a proactive rather than a reactive approach to crime. For a crime to occur, three conditions have to be satisfied. First, the desire to commit the crime must exist. Second, the criminal must have the means or tools with which to commit the crime. Finally, the criminal must have the opportunity to carry out the act. As individuals, we cannot change the desire or means to commit crime readily and easily. However, we can greatly reduce or eliminate the opportunity to commit crime by practicing sound crime prevention techniques.

In an ongoing effort to maintain an acceptable level of safety and security on campus, an officer assigned to Crime Prevention and other UHDPS staff members routinely present various security awareness and crime prevention programs throughout the year. Many of these programs are coordinated with the Office of Residential Life and outside agencies and are presented to students residing on campus.

Programs include: personal safety (on and off campus), property protection including Operation Identification, “Lock Your Door” program, fire safety, parking, and discussion of UHDPS services.

During the academic year, the UHDPS, the Office of Residential Life and Admissions Office completed participate in security awareness programs, along with regularly posted crime and safety tips. Typically, security awareness tips are discussed, including encouraging participants to be responsible for their own security/safety and for the security/safety for others on campus.

New employee orientation includes the distribution of crime prevention and fire safety materials to all new employees.

Representatives from UHDPS address security and safety issues at all orientation sessions with parents and first year students in attendance.

Printed brochures addressing numerous safety and security topics are available to members of the campus community. Also, articles relating to issues of safety and security are published weekly in the campus newspaper and on the UHDPS website at <https://www.hartford.edu/publicsafety/>.

Certified UHDPS Officers offer women’s self-defense training (Rape Aggression Defense) at least once each semester, the Men Against Rape and Women Against Rape programs. These

programs are nationally recognized and have been well received by students, faculty, and staff at the University.

The University also operates shuttle and escort services. For information related to these and all other services call UHDPS at 860-768-7985.

The University engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.

Education programs to prevent dating violence, domestic violence, sexual assault, and stalking include both primary prevention and awareness programs directed at incoming students and new employees and ongoing prevention and awareness campaigns directed at students and employees.

- The University prohibits the crimes of domestic violence, dating violence, sexual assault and stalking as defined by the Clery Act.
- Identifies domestic violence, dating violence, sexual assault and stalking as prohibited conduct;
- Defines, using definitions provided both by the Department of Education as well as state law, what behavior constitutes domestic violence, dating violence, sexual assault, and stalking;
- Defines what behavior and actions constitute consent to sexual activity in the State of Connecticut and/or using the definition of consent found in the Student Code of Conduct if state law does not define consent and the purposes for which that definition is used;
- Provides a description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene;
- Shares information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims to promote safety and to help individuals and communities address conditions that facilitate violence.
- Provides the institution's definition of consent AND the purposes for which that definition is used.

### **Programs and Trainings for Students**

**MARS & WARS:** provides programs designed to educate the campus community's awareness of sexual misconduct in all forms including rape, acquaintance rape, other sex offenses, domestic violence, dating violence and stalking. These topics are covered in the



nationally recognized programs of Women Against Rape (W.A.R.S.) and Men Against Rape (M.A.R.S.). The mission of W.A.R.S. and M.A.R.S. is to educate and empower the female and male community at the University to work as allies with preventing rape and other forms of violence.

**Campus Clarity: Think About It Online Course *Programming for First Year Students*:**

Provides students with a comprehensive foundation in four areas: sex in college, partying smart, sexual violence and healthy relationships. This course prepares students before they begin their life in college. Think About It is an online substance abuse and sexual abuse-training program that prepares students to confront and prevent serious campus problems. This program delivers Title IX and Campus SaVE Act training with a non-judgmental approach to effectively reach students.

**Campus Clarity: Think About It Sanctions Course/Drugs/Alcohol:**

In addition to the main Think About It courses, there are sanctioned courses offered to tailor the needs of students involved with alcohol and drug violations on campus. Think About It: Alcohol help students plan for the night they want to have by teaching them to navigate and avoid the dangers of drinking and also review tips to partying safely and address common misconceptions about alcohol in college. Think About It: Drugs challenges students to reflect on why they use drugs, and whether the underlying causes of their drug use such as stress, depression and chronic pain can and should be addressed with safer, healthier alternatives to narcotics.

**e-CHECKUP TO GO (Marijuana/Alcohol):**

e-Checkup to go is on-line interventions for behavioral change including brief intervention screening for abuse of substance. This educational tool incorporates ASSIST (Alcohol, Smoking, and Substance Involvement Screening Test) and can “flag” areas of concern, covering both marijuana and alcohol. It integrates motivational enhancement strategy. The substance programs are designed to motivate individuals to reduce their consumption using personalized information about their own use and risk factors.

**CHOICES:**

This program engages students in self-reflection and discussion about facts, risks and norms associated with alcohol while equipping them with the information, strategies and skills to make wise decisions.

**BASICS (Brief Alcohol Screening and Intervention for College Students):**

This prevention program is designed for college students who drink alcohol heavily and have experienced or are at risk for alcohol-related problems. Following a harm reduction approach, BASICS aims to motivate students to reduce alcohol use in order to decrease the negative consequences of drinking.

**Hawk Life-Recovery Group:**

Hawk Life is a supportive, safe social group for students in recovery, those trying to reduce substance use, and student-allies of substance-free living.

**Lift-Off *Programming for First Year Students* – “Thriving at the University of Hartford –**

Being a Healthy Hawk”:

In this interactive program, representatives of the Health Education & Wellness Center and UHDPS offer tips to help students make a smooth transition to college and develop habits that promote health and safety while on campus. This TED Talk-inspired session includes various campus resources and also speaks to the effects of alcohol and other drug use as well as sexual violence, suicide prevention, and hazing on campus. Discussion around safe decision-making takes place during and after each presentation (two 90-minute presentations over two days). The goal of the presentations is to introduce students

to campus health and wellness resources, normalize transitional concerns about coming to college and informing students about AOD and other issues that may affect their academic performance.

**Rape Aggression Defense (R.A.D.) Systems**, this course has its foundations in education and awareness. The course includes lecture, discussion and self-defense techniques suitable for women of all ages and abilities. Classes range from a minimum of nine to twelve hours plus in length, depending on the instructor.

**Empower the Girls We Love: Personal Safety Training 101** is a program that teaches ALL women, with a particular focus on high school teens and college-aged girls, how to be their own protector. This 3-hour program is an excellent way to equip young women with confidence building; practical skills to raise awareness and avoid dangerous situations while learning physical skills for self-defense. The program is fast-paced, fun and easy to follow, no matter age, size or ability. Participants learn how to: be proactive about personal safety and reduce the risk of becoming a victim; manage fear and anxiety during stressful situations; practice skills to use when threatened; evaluate threats and possible options.

**Sexual Violence Prevention Programming:** On-going throughout the academic year: The office of Health Education, The Title IX Office and Wellness offers a variety of prevention programs throughout the academic year pertaining to violence prevention ranging from; The Red Flag campaign, healthy relationship awareness, No More Campaign, Sexual Assault Prevention month and various other bystander initiatives during key points of the academic year; with specific focus on awareness months.

### **Programs and Trainings for Employees**

The Human Resource Department and Title IX Coordinators Office provides mandatory training on sexual harassment, Sexual Misconduct prevention and diversity awareness training to all new University employees. Multiple training dates are offered each year. The Human Resource Department also provides ongoing training offered to all employees such as; Threats on Campus Training, Sexual Harassment and Discrimination Training, Title IX Sexual Violence Training and Recognizing and Preventing Work Place Violence.

Following are descriptions of some of the programs offered to incoming students and new employees to promote the awareness of dating violence, domestic violence, sexual assault and stalking:

**Red Flag Identity Theft Prevention Planning** This program will provide persons with details on how to detect suspicious patterns or activities (“red flags”) that indicate the possibility of identity theft, the steps to report it as well as what can be done to prevent it from happening.

**Sexual Harassment and Discrimination Prevention in the Workplace** This program will provide participants with an understanding of applicable federal and state sexual harassment and discrimination laws as well University policies, outline avenues to report allegations as well as the role that each of us play in creating a safer campus by addressing and preventing instances of sexual harassment and/or discrimination in the workplace. **As a member of the University community, all faculty and staff are expected to participate in this educational program.**

**Supervisory Training – Understanding the Progressive Discipline and Grievance Processes** This program will provide supervisors with detailed information on the University’s standards of progressive discipline utilized to address, correct and sustain acceptable job performance as well as the University’s policy to encourage the airing of employee dissatisfactions so problems can be resolved.

**Sexual Violence Prevention Training** This program will provide participants with an understanding of the role that each of us play in creating a safer campus by addressing and preventing instances of sexual violence. The Title IX Office also runs an ongoing active campaign to include but not limited to discussions, definitions (consent, incapacitation, ETC.), multimedia information and product distribution and other activities. **As a member of the University community, all faculty and staff are expected to participate in this educational program.**

**University of Hartford 101** – this full-day program will provide both new and seasoned faculty and staff with information about programs and services offered to University employees presented directly by multiple campus department representatives.

**Threats on Campus** This program will provide participants with information on how to report emergencies as well as how to respond in the event that there is a threat on campus.

**Safe Passages** (educational video) This program will be held on will provide participants with common sense principles and teach people how to be more situationally aware, instilling confidence when they travel.

**EmPOWER** is a cross-departmental initiative designed to bring a thoughtful professional development and computer training program to the staff and managerial faculty members of the University community.

The University constantly strives to improve the efficiency of training opportunities available to our new and existing staff and collegiate chairs responsible for the oversight of staff. With this initiative, we aim to provide a single point of contact for all professional development training opportunities available to University employees, safeguard the standardization of class content, and ensure regularly scheduled Banner and other computer system training.

### **It’s On Us Campaign**



“It’s On Us” is a national campaign aimed at reducing sexual violence through awareness and bystander intervention. The campaign was highlighted through the playing of specially produced program videos on the posters, flyers and monitors throughout the campus screen at football games and other sporting events throughout the year University student athletes also participated in an “It’s On Us” public service announcement that was also played at sporting events.

### **Personal Responsibility**

The cooperation, involvement, and personal support of students, faculty, and staff are crucial to the success of a campus safety program. Each person must assume responsibility for their own personal safety and the security of their belongings by taking simple and common-sense precautions. Awareness of the environment and surroundings are strongly encouraged. All members of the University community should strive to perform the following practices:

- Never prop doors open
- Lock rooms or office door, even if leaving for a short period of time.
- Ask unknown persons to identify themselves before allowing them access to a building, office, or room.
- Always carry personal keys and access cards and never loan them to others. Report lost or stolen keys and access cards immediately.
- Never leave valuables in open view or unattended.
- Use the University shuttle bus system or escort service at night, particularly when traveling alone.
- Park cars in well-lit areas and keep them locked at all times. Valuables should be removed from the vehicle.
- Report suspicious persons or activities to UHDPS immediately.

### **Personal Risk Reduction**

With no intent to victim blame and recognizing that only abusers are responsible for their abuse, the following are some strategies to reduce one's risk of sexual assault or harassment (taken from Rape, Abuse, Incest National Network, [www.rainn.org](http://www.rainn.org))

1. **Be aware** of surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to **avoid isolated areas**. It is more difficult to get help if no one is around.
3. **Walk with purpose**. Even if you don't know where you are going, act like you do.
4. **Trust your instincts**. If a situation or location feels unsafe or uncomfortable, it probably isn't the best place to be.
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.
6. **Make sure your cell phone is with you** and charged and that you have cab money.
7. **Don't allow yourself to be isolated** with someone you don't trust or someone you don't know.
8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.
9. **When you go to a social gathering, go with a group of friends**. Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.
10. **Trust your instincts**. If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).
11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you've left your drink alone, just get a new one.
12. **Don't accept drinks from people you don't know or trust**. If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.
13. **Watch out for your friends, and vice versa**. If a friend seems out of it, is way too intoxicated for the amount of alcohol they've had, or is acting out of character, get him or her to a safe place immediately.
14. **If you suspect you or a friend has been drugged, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of**

- the U.S.).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).
15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
    - a. **Remember that being in this situation is not your fault.** You did not do anything wrong, it is the person who is making you uncomfortable that is to blame.
    - b. **Be true to yourself.** Don't feel obligated to do anything you don't want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
    - c. **Have a code word with your friends or family** so that if you don't feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
    - d. **Lie.** If you don't want to hurt the person's feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.
  16. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?
  17. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

## **Bystander Intervention**

Bystander intervention is defined as an individual's willingness to intervene in a situation that would otherwise cause harm to another individual. The University has adopted the Green Dot program; we encourage students to help students if they witness harm being done to another student.

### **How to Be an Active Bystander**

Bystanders play a critical role in the prevention of sexual and relationship violence. They are "individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it." The University wants to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm.

Below is a list of some ways to be an active bystander. If a person is in immediate danger, dial 911.

1. Watch out for friends and fellow students/employees. If someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, hit on, try to make out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people to on or off campus resources listed in this document for support in health, counseling, or with legal assistance.

## **Sexual Misconduct, Domestic Violence, Dating Violence and Stalking Statement of Policy**

The University strives to provide an environment free from Sexual Violence and Other Sexual Misconduct (as defined below), including without limitation Sexual Assault, Intimate Partner Violence – including without limitation Domestic Violence and Dating Violence – and Stalking. Further, Title IX of the Education Amendments of 1972 (“Title IX”) prohibits discrimination based on gender, including sexual violence and misconduct, in educational programs and activities that receive federal financial assistance; Title VII of the Civil Rights Act of 1964 (“Title VII”) prohibits discrimination in employment based on sex, among other protected classifications; Section 304 of the Violence Against Women Reauthorization Act of 2013, codified at 20 U.S.C. Section 1092(f), requires institutions of higher education to develop policies regarding the prevention of sexual assault, domestic violence, dating violence and stalking; and

Section 10a- 55m of the Connecticut General Statutes (“CGS”) requires institutions of higher education to develop a policy applicable to all students and employees addressing sexual assault, stalking and intimate partner violence.

To ensure compliance with Title IX, Title VII, 20, U.S.C. Section 1092(f), CGS Section 10a - 55m and other applicable federal and state laws, the University has developed this statement of policy and procedures (“Sexual Violence Policy”), which prohibits Sexual Violence and Other Sexual Misconduct, whether gender-based or non-gender-based. This Sexual Violence Policy is intended to define community standards and to outline the complaint and investigation process when those standards are violated.

The University Policy on Prevention of Sexual Violence and Other Sexual Misconduct can be found at the following hyperlink:

[http://hartford.edu/student\\_affairs/files/pdf/title\\_ix\\_umbrella\\_policy.pdf](http://hartford.edu/student_affairs/files/pdf/title_ix_umbrella_policy.pdf)

The University Title IX Policy can be found at the following hyperlink:

[http://www.hartford.edu/student\\_affairs/title\\_IX/](http://www.hartford.edu/student_affairs/title_IX/)

### **Definitions of Prohibited Behaviors**

The University prohibits acts of domestic violence, dating violence, sexual assault, and stalking. Victims of these crimes have the right to report the incident to both UHDPS and local law enforcement. Victims can report incidents to other campus authorities, but in incidents where safety is a concern it is recommended they notify UHDPS first or law enforcement immediately.

**Sexual Violence** includes the threat of, attempted or actual Sexual Assault, including unwelcome sexual contact, and Intimate Partner Violence, including Domestic Violence and Dating Violence.

**Sexual Assault** can include forcible and non-forcible but otherwise unlawful sexual offense.

The terms used to describe the various forms of sexual assault under Connecticut law are “**Sexual Intercourse**” and “**Sexual Contact**,” where the intercourse or contact is unlawful because it involves one or more of the following:

- Lack of consent from the victim;
- Force or threat of use of force, whether against the victim of Sexual Assault or a third person, where the victim has a reasonable cause for fear of physical injury. Force can but does not necessarily include use or threatened use of deadly weapons;
- Sexual intercourse or contact with a person who has a temporary or permanent mental incapacity (“mental incapacitation” and “mental defect”, under the Connecticut statute’s terminology);
- Statutory rape, as defined under Connecticut law;
- Incest; or
- Conduct where the perpetrator has a fiduciary relationship with the victim, such as psychoanalyst or other medical professional, school teacher or legal guardian.

**Sexual Intercourse** under Connecticut law is defined as: Vaginal intercourse, anal intercourse, fellatio or cunnilingus between persons regardless of sex... Penetration, however slight, is sufficient to complete vaginal intercourse, anal intercourse or fellatio and does not require emission of semen. Penetration may be committed by an object manipulated by the actor into the genital or anal opening of the victim’s body.

**Sexual Contact** under Connecticut law defines as: Any contact with the intimate parts of a person not married to the actor for the purpose of sexual gratification of the actor or for the purpose of degrading or humiliating such person or any contact of the intimate parts of the actor with a person not married to the actor for the purpose of sexual gratification of the actor or for the purpose of degrading or humiliating such person.

**Intimate Partner Violence** means any physical or sexual harm against an individual by the actions of a current or former spouse of or person in a dating relationship with that individual, where the action constitutes Sexual Assault or Stalking as defined in this Section, or Family Violence as defined under applicable state law, which includes assault or threat of assault, reckless endangerment, sexual assault, stalking, disorderly conduct, criminal harassment, criminal violation of protective or restraining order, when directed against a family or household member.

**Domestic Violence:** includes felony or misdemeanor crimes of violence committed by current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime occurred, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.

**Connecticut State Law defines Domestic Violence under C.G.S. § 46b-38a** (Family Violence) as,

(1)“Family violence” means an incident resulting in physical harm, bodily injury or assault, or an act of threatened violence that constitutes fear of imminent physical harm, bodily injury or assault, including, but not limited to, stalking or a pattern of threatening, between family or household members. Verbal abuse or argument shall not constitute family violence unless there is present danger and the likelihood that physical violence will occur.

(2)“Family or household member” means any of the following persons, regardless of the age of such person: (A) Spouses or former spouses; (B) parents or their children; (C) persons related by blood or marriage; (D) persons other than those persons described in subparagraph (C) of this subdivision presently residing together or who have resided together; (E) persons who have a child in common regardless of whether they are or have been married or have lived together at any time; and (F) persons in, or who have recently been in, a dating relationship.

(3)“Family violence crime” means a crime as defined in section 53a-24, other than a delinquent act as defined in section 46b-120, which, in addition to its other elements, contains as an element thereof an act of family violence to a family or household member. “Family violence crime” does not include acts by parents or guardians disciplining minor children unless such acts constitute abuse.

**Dating Violence:** is violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim, where the existence of such a relationship shall be determined based on a consideration of the following factors: (i) the length of the relationship; (ii) the type of relationship; and (iii) the frequency of interaction between the persons involved in the relationship.

Connecticut State Law does not have a separate statute that specifically addresses dating violence in Connecticut. “Persons who are currently in or who have recently been in a dating relationship” are included in **C.G.S. § 46b-38a** Family violence prevention and response. See the section above for more information.

Other Sexual Misconduct constituting a violation of this Sexual Violence Policy includes, but is not limited to:

**Stalking** means engaging in a course of conduct directed at a specific person(s) that would cause a reasonable person to (a) fear for his or her safety or the safety of others, or (b) suffer substantial emotional distress.

**Connecticut State law defines Stalking as follows, CGS § 53a-181c. Stalking in the first degree: Class D felony. (2012)**

(a) A person is guilty of stalking in the first degree when such person commits stalking in the second degree as provided in section 53a-181d, as amended by this act, and (1) such person has previously been convicted of a violation of section 53a-181d, as amended by this act, or (2) such conduct violates a court order in effect at the time of the offense, or (3) the other person is under sixteen years of age.

(b) Stalking in the first degree is a class D felony.

**CGS § 53a-181d. Stalking in the second degree: Class A misdemeanor. (2017)**



(a) For the purposes of this section, "course of conduct" means two or more acts, including, but not limited to, acts in which a person directly, indirectly or through a third party, by any action, method, device or means, including, but not limited to, electronic or social media, (1) follows, lies in wait for, monitors, observes, surveils, threatens, harasses, communicates with or sends unwanted gifts to, a person, or (2) interferes with a person's property, and "emotional distress" means significant mental or psychological suffering or distress that may or may not require medical or other professional treatment or counseling.

(b) A person is guilty of stalking in the second degree when:

1) Such person knowingly engages in a course of conduct directed at a specific person that would cause a reasonable person to (A) fear for such person's physical safety or the physical safety of a third person, or (B) suffer emotional distress; or

2) Such person intentionally, and for no legitimate purpose, engages in a course of conduct directed at a specific person that would cause a reasonable person to fear that such person's employment, business or career is threatened, where (A) such conduct consists of the actor telephoning to, appearing at or initiating communication or contact at such other person's place of employment or business, provided the actor was previously and clearly informed to cease such conduct, and (B) such conduct does not consist of constitutionally protected activity.

(c) Stalking in the second degree is a class A misdemeanor.

#### **CGS § 53a-181e. Stalking in the third degree: Class B misdemeanor. (2017)**

(a) A person is guilty of stalking in the third degree when [he] such person recklessly causes another person to reasonably (1) fear for his or her physical safety, or (2) suffer emotional distress, as defined in section 53a-181d, as amended by this act, by willfully and repeatedly following or lying in wait for such other person.

(b) Stalking in the third degree is a class B misdemeanor.

#### **Electronic Stalking**

##### **An Act Concerning the Use of a Global Positioning System**

HB 6971 – Creates a new statute for electronic stalking and prohibits the use of a global positioning device or similar electronic monitoring system to remotely determine or track the position or movement of another person.

A person is guilty of electronic stalking when such person recklessly causes another person to reasonably fear for his or her physical safety by willfully and repeatedly using a global positioning system or similar electronic monitoring system to remotely determine or track the position or movement of such other person.

Electronic stalking is a class B misdemeanor.

**Sexual Exploitation** occurs when a person takes advantage of another without that individual's consent for the initiator's own advantage or benefit or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute Sexual Violence or Other Sexual Misconduct, including but not limited to:

- Sexual exhibitionism
- Non-consensual video, photographing, or audio-recording of a sexual nature and/or distribution of these materials via mediums such as the internet

- Exceeding the boundaries of consent (e.g., allowing people to watch consensual sex without the knowledge of the participants)
- Peeping or other voyeurism

Other forms of inappropriate conduct which, while not directly Sexual Violence, Stalking or Sexual Exploitation, nonetheless constitute a violation of this Sexual Violence Policy include:

- Assisting another person in committing a violation of this Sexual Violence Policy;
- Interfering with any person's effort to exercise or seek to exercise their rights under this Sexual Violence Policy, including but not limited to coercion, threats or harassment;
- Failing to cooperate in an investigation or proceeding conducted under or in connection with this Sexual Violence Policy;
- Retaliation against any person for exercising or seeking to exercise their rights under this Sexual Violence Policy;
- Retaliating against any person for cooperating with an investigation or proceeding conducted under or in connection with this Sexual Violence Policy.

## Consent

Institutions of higher education in the State of Connecticut are required by Connecticut General Statute 10a-55m to employ the "Affirmative Consent" standard in context of University policies on sexual assault and intimate partner violence. Affirmative consent means an active, clear and voluntary agreement by a person to engage in sexual activity with another person.

For purposes of determining whether Prohibited Behavior has occurred, **Consent** is defined by the University as an active, knowing and voluntary exchange of affirmative words and/or actions, which indicate and effectively communicate a willingness to participate in a particular sexual activity. It is the responsibility of the initiator to obtain clear and affirmative responses at each stage of sexual involvement.

- In order to give consent, a person must be of the legal age of consent. Under most circumstances, the age of consent in the state of Connecticut is sixteen.
- Consent must be freely and actively given. Consent cannot be freely and actively given if the person whose consent is needed is **Incapacitated** or if the consent is obtained by means of **Force** or **Coercion**.
- Silence, the lack of resistance or the lack of a negative response is not consent.
- A person, who is incapacitated by alcohol and/or drugs, whether voluntarily or involuntarily consumed, cannot give consent.
- A person who is asleep cannot give consent.
- Consent to one form of sexual activity does not indicate consent to another form of sexual activity.
- Neither past consent nor a past relationship indicates current or future consent;
- Consent to engage in sexual activity with one person does not imply consent to engage in sexual activity with another;
- Consent can be withdrawn at any time; and
- Coercion, force, or threat of either invalidates consent.

Consent must be freely and meaningfully given. Consent cannot be freely and meaningfully given if the person whose consent is needed is incapacitated, or if the consent is obtained by means of force or coercion.

### **Incapacitation**

Is a state where someone cannot make rational, reasonable decisions due to a lack of capacity to give knowing consent (e.g., to understand the “who, what, when, where, why, and how” of the sexual interaction).

- Sexual activity with someone who is or based on circumstances should reasonably have known to be, mentally or physically incapacitated (i.e., by alcohol or other drug use, unconsciousness or blackout) constitutes a violation of this Sexual Violence Policy.
- A person whose incapacity results from mental disability, sleep, involuntary physical restraint, or from the consumption (voluntary or otherwise) of incapacitating drugs cannot give consent.
- Alcohol-related incapacity results from a level of alcohol ingestion that is more severe than impairment, being under the influence, drunkenness or intoxication.

**Force** is the use of physical violence and/or imposing on someone physically to gain sexual access.

**Coercion** is unreasonable pressure for sexual activity, including without limitation the use of threats, intimidation or emotional manipulation to persuade someone to do something they may not want to do, such as being sexual or performing certain sexual acts. Being coerced into having sex or performing sexual acts is not consenting sex and is considered sexual misconduct.

### **Reporting Incidents of Domestic Violence, Dating Violence, Sexual Assault and Stalking**

All community members that are aware of an incident involving Sexual Violence and Other Sexual Misconduct, including without limitation Sexual Assault, Intimate Partner Violence including Domestic Violence and Dating Violence, Stalking and Sexual Exploitation, are encouraged to speak to the University’s Title IX Coordinator, a Deputy Coordinator, residence hall director, resident assistant, UHDPS, faculty, or other University staff member to make a formal report.

Students and others may be reluctant to report incidents because of concerns that their own behavior may be a violation of University policies. Except to the extent necessary to avoid a likelihood of risk to self or others, the University normally will not pursue disciplinary actions against victims or third-party reporters who reveal information about a violation of University policies while reporting an incident of Sexual Violence or Other Sexual Misconduct. In such cases, any possible negative consequences for the reporter of the problem should be evaluated against the possible negative consequences of not reporting the incident.

A victim of Sexual Violence or and Other Sexual Misconduct in violation of this Sexual Violence Policy has several rights and options in connection with reporting the incident. The victim may choose to do one or more of the following:

- Report the incident to a Confidential Resource.

- Report the incident to the University.
- File a formal complaint with the University under the procedures set forth in this Sexual Violence Policy.
- File a complaint with the police, with or without University assistance.
- File a complaint with other governmental agencies.

While victims are encouraged to pursue these options, with support available from various University and community resources listed in this Sexual Violence Policy, a victim of Sexual Violence or Other Sexual Misconduct is under no obligation to file a complaint with local law enforcement or to file a formal complaint with the University. Each of these options is discussed below.

Any University employee who is told or otherwise learns about an incident of Sexual Violence or Sexual Misconduct against a student, employee, visitor or other third party must report that incident to the University's Title IX coordinator or a deputy Title IX coordinator (other than those listed below as confidential resources). Any person who is not sure whether they have an obligation to report an incident should contact the Title IX coordinator.

To report a violation or potential violation of this Sexual Violence Policy, any person may contact any of the following:

- Interim University Title IX coordinator for Students, Visitors, and Third parties:  
David Stender; Gengras Student Union, Room 307: [title9@hartford.edu](mailto:title9@hartford.edu). 860.768.5403
- UHDPS: 860.768.7985 (any incident, 24 hours a day, 7 days a week)

### **Whistleblower Hotline**

Any incident which is not ongoing or require immediate reaction to avoid the risk of harm to one or more persons: A person may report a potential violation of Title IX by calling the Whistleblower Hotline/Confidential Telephone Reporting Line -860.242.0138. Issues raised to the Whistleblower Hotline are taken seriously and will be researched and evaluated for appropriate follow up.

Incidents that are ongoing or require immediate reaction to prevent harm to one or more persons should not be reported on the Hotline: instead, 911, UHDPS (7777), should be called immediately. The Whistleblower Hotline is NOT monitored continuously and calls to the Whistleblower Hotline will not be forwarded to UHDPS or law enforcement personnel.

Further information on the Whistleblower Hotline can be found at <http://hartford.edu/HRD/files/pdf-new/2014%20Website/Whistle%20Blower%20Hotline%202013.pdf>

### **Confidential Resources**

There are several Confidential Resources available to victims of Sexual Violence or other Sexual Misconduct in violation of this Sexual Violence Policy. Confidential Resources are available both on-campus and off-campus. These resources are available to provide assistance and advice on an entirely confidential basis. These Confidential Resources will

not inform other University personnel or law enforcement agencies without the victim's permission. At the same time, Confidential Resources can be very helpful in advising victims on whether or not to make a formal report, and in assisting with that reporting process.

The following Confidential Resources are available to victims of Sexual Violence or and Other Sexual Misconduct:

**On-Campus Resources**

- Counseling Services – 860.768.4482
- Student Health Services – 860.768.6601

**Off-Campus Resources**

- YWCA of New Britain Sexual Assault Crisis Service
- Hotline: 860.223.1787 Email: nbsacs@snet.net
- Hartford Interval House 24-hour domestic violence hotline: 860.527.0550 or 1.888.774.2900
- Connecticut Sexual Assault Crisis Services (CONNSACS) 24-hour confidential hotline – 1.888.999.5545
- Connecticut Coalition Against Domestic Violence (CCADV) 24-hour hotline: English: 1.888.774.2900, Spanish: 1.888.774.2900
- Rape, Abuse, and Incest National Network (RAINN) crisis hotline –1.800.656.HOPE
- Rape, Abuse, and Incest National Network (RAINN) online hotline <https://ohl.rainn.org/online/>

While every effort will be made to preserve confidentiality to the greatest extent possible, only Confidential Resources can assure complete confidentiality under normal circumstances. Faculty members are not Confidential Resources and must contact the University Title IX coordinator or a deputy coordinator if they are alerted of an alleged violation of this Sexual Violence Policy.

Incidents of sexual misconduct to include domestic violence, dating violence, sexual assault, and stalking should be reported to the UHDPS as soon as possible. UHDPS officers are trained to provide support and assistance to victims of domestic violence, dating violence, sexual assault, and stalking and work closely with off-campus agencies and on-call University staff trained as victim advocates and counselors. Contacting UHDPS immediately following an assault helps to:

- Ensure the student's safety.
- Protect the student and others from future victimization.
- Protect the scene of the crime and preserve evidence.
- Apprehend the suspect.
- Provide the victim with available resource treatment options, including medical treatment, counseling, and police intervention.
- Maintain future options regarding criminal prosecution, University disciplinary action, and/or civil action against the assailant.

**More information on the Universities Policies Regarding Sexual Misconduct and Sexual Harassment**

Sexual Harassment Policy Statement,

**Procedures when Domestic Violence, Dating Violence, Sexual Assault and Stalking is Reported**

The University has procedures in place that serve to be sensitive to victims who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as housing, academic, transportation and working accommodations, if reasonably available. The University will make such accommodations, if the victim requests them and if they are reasonable available, regardless of whether the victim chooses to report the crime to the UHDPS or local law enforcement. Students should contact the Director of Counseling and Psychological Services at 860-768-4482 or Director of Connections Health Education and Wellness Center at 860-768-5433, employees should contact Director of Human Resources at 860.768.4156.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the University, below are the procedures that the University will follow:

Incident Reported	Procedure Institution Will Follow
Sexual Assault	1. Depending on when reported, institution will provide complainant with access to medical care.
	2. Institution will assess immediate safety needs of complainant and the campus.
	3. Institution will assist complainant with contacting local police if complainant requests and provide the complainant with contact information for local police department.
	4. Institution will provide complainant with referrals to on and off campus mental health providers.
	5. Institution will assess need to implement interim or long-term protective measures, if appropriate.
	6. Institution will provide the victim with a written explanation of the victim’s rights and options.
	7. Institution will provide a “No Trespass” (PNG) directive to the accused party if deemed appropriate.
	8. Institution will provide written instructions on how to apply for Protective Order.
	9. Institution will provide a copy of the policy applicable to Sexual Assault to the complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution.
	10. Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the hearing is.
	11. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against

	a person for complaining of sex-based discrimination.
<b>Dating Violence, Domestic Violence and Stalking</b>	1. Institution will assess immediate safety needs of complainant.
	2. Institution will assist complainant with contacting local police if complainant requests and provide the complaint with contact information for the local police department.
	3. Institution will provide written instructions on how to apply for Protective Order.
	4. Institution will provide information to complainant on how to preserve evidence.
	5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate.
	6. Institution will provide the victim with a written explanation of the victim's rights and options.
	7. Institution will provide a "No Trespass" (PNG) directive to the accused party if deemed appropriate.

### **Victims: Rights and Options**

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the University will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. Such written information will include:

- The procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
- Information about how the institution will protect the confidentiality of victims and other necessary parties;
- A statement that the institution will provide written notification to students and employees about victim services within the institution and in the community;
- A statement regarding the institution's provisions about options for, available assistance in, and how to request accommodations and protective measures;
- An explanation of the procedures for institutional disciplinary action rights of victims and the institution's responsibilities for orders of protection, "no contact" orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court or by the institution.

The University complies with Connecticut law in recognizing civil restraining orders and criminal protective order. Any person who obtains an order of protection from the State of Connecticut or any reciprocal state (list reciprocal states) should provide a copy to the UHDPS and the Office of the Title IX Coordinator. A complainant may then meet with UHDPS to develop a Safety Action Plan, which is a plan for UHDPS and the victim to reduce risk of harm while on campus or coming and going from campus. This plan may include, but is not limited to: escorts, special parking arrangements, changing classroom location or allowing a student to complete assignments from home, etc.) The University cannot apply for a legal order of protection, no contact order or restraining order for a victim from the applicable jurisdiction(s).

**Civil Restraining Order:** Victims of family violence in Connecticut have the right to request relief from the abuse they are suffering in the form of a civil restraining order. This court order will help protect a victim from further abuse and might include provisions such as requiring that the abuser leave the home or prohibiting the abuser from contacting the victim. Civil restraining orders can be in effect for up to one year with the possibility of requesting an extension. C.G.S. § 46b-15 states that “Any family or household member, as defined in section 46b-38a, who has been subjected to a continuous threat of present physical pain or physical injury, stalking or a pattern of threatening, including, but not limited to, a pattern of threatening, as described in section 53a-62, by another family or household member may make an application to the Superior Court for relief under this section”.

For information on Restraining Orders go to <http://www.jud.ct.gov/Publications/fm142.pdf>

**Criminal Protective Order:** Criminal protective orders are made at the time of arraignment during a criminal proceeding. Family Relations or the state's attorney often request protective orders. They provide similar protection to the civil restraining order but can only be made following an arrest/arraignment. They typically remain in effect until the end of the criminal case. However, Standing Criminal Protective Orders can be issued and remain in effect for a lifetime or until further action by the court. C.G.S. § 46b-38c. Family violence response and intervention units Protective Orders states that "A protective order issued under this section may include provisions necessary to protect the victim from threats, harassment, injury or intimidation by the defendant..."

For information on Protective Orders go to <http://www.jud.ct.gov/Publications/fm142.pdf>

The University cannot apply for a legal protective order or restraining order for a victim. The victim is required to apply directly for these services the criminal court systems.

**No Contact Order:** The University may issue an institutional no contact order if deemed appropriate or at the request of the victim or accused. To the extent of the victim's cooperation and consent, University offices will work cooperatively to ensure that the victim's health, physical safety, work and academic status are protected, pending the outcome of a formal University investigation of the complaint. For example, if reasonably available, a complainant may be offered changes to academic, living, or working situations in addition to counseling, health services, visa and immigration assistance and assistance in notifying appropriate local law enforcement. Additionally, personal identifiable information about the victim will be treated as confidential and only shared with persons with a specific need to know who are investigating/adjudicating the complaint or delivering resources or support services to the complainant (for example, publicly available record-keeping for purposes of Clery Act reporting and disclosures will be made without inclusion of identifying information about the victim, as defined in 42 USC 1395 (a) (20).) Further, the institution will maintain as confidential, any accommodations or protective measures.

## **Resources for Responding Domestic Violence, Dating Violence, Sexual Assault and Stalking**

### **Medical Treatment**

After an incident of sexual assault, dating violence or domestic violence, the victim should consider seeking medical attention as soon as possible. The purpose is multifold:

- To treat physical injuries.
- To ascertain the risk of sexually transmitted diseases or pregnancy and intervene accordingly.



- To gather evidence that could aid prosecution. Evidence should be collected immediately. After the first 24 hours, the quality of evidence usually decreases, but can be collected up to 72 hours after the assault. This evidence collection can be performed at any of the area hospital emergency rooms: St. Francis 860.714.4001) and Hartford Hospital 860.524.2525. A support person may be present during the exam.

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University adjudicators/investigators or police.

As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she nevertheless should consider speaking with UHDPS or other law enforcement to preserve evidence in the event that the victim decides to report the incident to law enforcement or the University at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

### **Involvement of Law Enforcement and Campus Authorities**

Although the University strongly encourages all members of its community to report violations of this policy to law enforcement (including UHDPS and/or local police), it is the victim's choice whether to make such a report. Furthermore, victims have the right to decline law enforcement services when offered. However, the University reserves the right to request law enforcement services to investigate suspected incidents of criminal acts or in certain incidents when there is perceived to be a threat to the campus or its community members.

*Note:* If a person seeks treatment at local hospital and police are contacted, this does not mean that they need to proceed with criminal charges.

Follow-up and routine gynecological services for those who have experienced sexual assault are provided at the University's Health Services (860.768.6601). Gynecology clinics are held weekly. Questions regarding the medical aspects of the assault can be answered during regular Health Services hours: Monday through Thursday, 8 a.m.– 5:30 p.m. and Friday from 8 am to 4:30 pm.

### **Emotional Support and Counseling**

**On Campus** – There are several services offered on campus to provide emotional support and counseling to individuals who have been sexually assaulted. Sexual assault advisors are volunteer members of the University faculty and staff. All have intensive training in serving as advocates to help individuals deal with the aftermath of an assault. They can assist in identifying existing needs, whether medical, judicial/legal, counseling, academic, or housing

related. They can also inform the student regarding the most appropriate campus and/or community services to provide this needed assistance and can facilitate the setting up of appointments, as needed or requested. These advisors are on call around the clock, on a rotating schedule. To contact a sexual assault advisor, call UHDPS at 860-768-7985 anytime.

Counseling and Psychological Services 860-768-4482 during regular office hours, Monday through Friday, 8:30 a.m.– 4:30 p.m. After hours, assistance is available through the UHDPS dispatcher at 860.768.7985.

**Off Campus** – The Sexual Assault Crisis Services (SACS) is operated by the Hartford YWCA and provide information and support. Upon request, a SACS volunteer will meet the sexual assault survivor at the hospital to provide support throughout the medical examination. SACS can be reached at 860.241.9217.

### **Sex Offender Registry**

The federal Campus Sex Crimes Prevention Act, enacted on October 28, 2000, requires institutions of higher education to issue a statement advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice, as required under State law, of each institution of higher education in that State at which the person is employed, carries on a vocation, volunteer services or is a student.

Connecticut General Statutes mandate that the Connecticut Department of Public Safety establish and maintain a central registry of persons who have been convicted of certain sexual offenses and are required to register under the general statute.

For further information, you may access the internet site:  
[http://www.state.ct.us/dps/Sex\\_Offender\\_Registry.htm](http://www.state.ct.us/dps/Sex_Offender_Registry.htm)

### **Connecticut State Law and The University Judicial Code**

Forced sexual contact and forced intercourse (rape) constitute sexual assault and are serious crimes under Connecticut law. These crimes are punishable by imprisonment in jail, probation, a criminal record, and/or a monetary fine. The maximum penalty for conviction of sexual assault is a period of imprisonment not to exceed 20 years.

The University Judicial Code specifically prohibits sexual assault in all forms as defined above. Sexual assault can result in the involvement of law enforcement officials and severe sanctions under the University Judicial Code, including no contact orders, residential ban, suspension or expulsion from the University. The University Judicial Code in no manner, stated or implied, intends to protect or shield students from their responsibilities under local, state, or federal laws. Therefore, a student may be held accountable under both systems. This, in fact, is not double jeopardy.

### **Student Code of Conduct (The Code)**

Academic institutions exist for the transmission of knowledge, the pursuit of truth, the development of the whole student, and the betterment of society. Free inquiry and free expression are indispensable to the attainment of these goals. As members of the academic

community, students should be encouraged to develop the capacity for critical judgment and to engage in a sustained and independent search for truth. The University strives to maintain an educational community which fosters the development of students who are ethically sensitive and responsible persons. Thus, the primary goal for the administration of discipline under the Code is to develop ethically responsible students, as well as to protect the campus community. Those persons responsible for the administration of this Code shall make reasonable efforts to foster students' personal and social growth.

The purpose of the Student Code of Conduct is to set forth the specific authority and responsibility of the University in maintaining social discipline, the educational process in determining student accountability for violating the regulations, and the proper procedures to be followed in the process which protects the respondent from unfair impositions of penalties and sanctions. University students are responsible for knowing the information, policies and procedures outlined in the Student Code of Conduct. The University reserves the right to make changes to this code as necessary and once those changes are posted online, they are in effect.

The University has the power and responsibility to take proper disciplinary action against students whose behavior threatens or disrupts the mission of the University. This is the general principle governing the jurisdiction of the disciplinary authorities of the University. It means that the disciplinary powers of the University extend to behavior that disrupts the educational process and other activities that are recognized as the lawful mission of the University. It also means that it extends to behavior that violates the peace and order of the University in such a manner that members of the University cannot go about their proper business secure in their persons and property. Behaviors that violate the Code of Student Conduct may also violate criminal or civil law, and as such may be additionally subject to proceedings under the external justice system. The Code of Student Conduct in no way precludes a person who incurs damage or injury from seeking redress in the civil or criminal courts. Students have responsibility for knowing and abiding by the policies of the University.

### **Authority and Responsibility**

Daily responsibility for good conduct rests with students as individuals. All members of the University community are expected to use reasonable judgment in their daily campus life and to show due concern for the welfare and rights of others. The ultimate responsibility and authority to enforce the Code resides with the President of the University. The President may, and has, delegated responsibility for the administration of the Code of Student Conduct to the Dean of Students. The Dean of Students, in turn, delegates the authority to authorized and responsible staff for the implementation and enforcement of the Code of Student Conduct. This responsibility includes formulating and implementing appropriate policies and procedures, in conjunction with other appropriate University bodies, for the consideration of conduct complaints, infractions, and the imposition of sanctions in an efficient, consistent, legal, and equitable manner which supports the University's educational mission. The University reserves the right to take necessary and appropriate action to protect the safety and well-being of the campus community.

The Code of Student Conduct was established in accordance with the concept of "due process." Due process, as used herein, shall mean generally that the student will be notified of a complaint alleging any violation of the Code of Conduct; be provided the opportunity to review the complaint; and, be given an opportunity to respond to the complaint before a decision is rendered. The University retains conduct jurisdiction over students who choose to take a leave of absence, withdraw, or have graduated, for any misconduct that occurred prior to the leave, withdrawal or graduation. If sanctioned, a hold may be placed on the student's

ability to re-enroll, conduct certain transactions and/or participate in University events. All sanctions must be satisfied prior to re-enrollment eligibility. In the event of serious misconduct committed while still enrolled but reported after the respondent has graduated, the University may invoke these procedures.

### **Sanctions for Violation of Student Code of Conduct**

The disciplinary sanctions listed below may be imposed singly and/ or in combination upon any student found in violation of the Student Code of Conduct regulations set out in Article VII. The purpose of imposing sanctions includes: (a) to protect the University community from behaviors that are detrimental to the educational environment, and (b) to assist students in identifying acceptable parameters of their activities and consequences of future behaviors.

The severity of the sanctions imposed is intended to correspond with the severity or frequency of violation, as well as the student's willingness to recommit himself or herself to behavior in accordance with the Student Code of Conduct. Failure to complete any required sanction by the due date will result in the imposition of more severe sanctions.

#### **Student Records**

Files are not released outside the University without written consent of the student except as stated in the Family Educational Rights and Privacy Act of 1974 as amended. The record of Expulsion and all other disciplinary sanctions imposed shall be on file through the Office of Student Conduct Administration/ Dean of Students Office. The student's disciplinary file will be destroyed upon graduation with an advanced degree, or after the student is separated from the University for seven (7) consecutive years. In the event a student with a sanction imposed upon him or her becomes inactive or no longer a registered student, disciplinary probation, residence hall separation, and/or disciplinary warning periods will be continued to completion upon any re-admission to the University. Restrictions from facilities, restitution, and other assigned sanctions remain in effect.

#### **Sanctions**

##### **1. Expulsion**

Expulsion is permanent disciplinary separation from the University involving denial of all student privileges. Expulsion shall be effective on the date stated in the notice. A student separated from the University by Expulsion may not enter University premises, University-related premises, attend University sponsored activities or be present on campus without securing prior approval from the Dean of Students or designee. A student expelled is not entitled to any financial refund for the semester in progress.

##### **2. University Suspension**

Suspension is a disciplinary separation from the University involving denial of all student privileges. Suspension shall be effective on the date of notice of the suspension, or later if so stated in the notice; and shall prescribe the date and conditions upon which the student may petition for readmission. No course work will be permitted during the suspension. Upon readmission to the University, the suspended student will be on Disciplinary Probation for the semester immediately following this return. Conditions for readmission may include but are not limited to: Disciplinary Probation for a specified length of time, no residence on campus, restricted visitation to specified University facilities, and/or written evaluative statements from an accredited mental health professional, medical doctor or others to

review the capability of the student to function successfully at the University. Students separated from the University by Suspension may not enter University premises, University-related premises, attend University-sponsored activities or be present on campus without securing approval from the Dean of Students, or designee. A student suspended is not entitled to any financial refund for the semester in progress.

**3. Deferred University Suspension**

The serious nature of the violation would normally result in the student's suspension from the University, but given extenuating circumstances, suspension is not immediately put into effect. A student found responsible for a violation of any of the same policies while on Deferred University Suspension status will cause the suspension from the University for a specified period of time to be put into effect. Allegations that such a violation has occurred shall be promptly presented at a hearing, and the hearing authority shall determine whether such violation occurred and whether to impose the University suspension. Violation of the conditions of the Deferred University Suspension status may also constitute an independent violation the General Student Conduct Code Regulations and a further sanction, or sanctions, may be imposed in accordance with the procedures set forth in Article VII.

**4. Suspension or Permanent Removal (Expulsion) from Housing**

A student may be suspended or permanently removed (expelled) from housing. Suspension is involuntary removal from housing for a specific period of time. Expulsion is involuntary permanent removal from housing. Students suspended or permanently removed from housing are usually banned from all residential areas.

**5. Disciplinary Probation**

A period of review and observation during which a student has been officially notified that his or her conduct is considered a serious matter and subsequent violation of University rules, regulations, or policies could result in a more severe sanction, including suspension or expulsion from the University. Disciplinary Probation is a status that may involve restrictions, conditions, or terms imposed for a definite period of time not to exceed four full semesters. Restrictions, conditions, or terms of probation may include, but are not limited to ineligibility to participate in University activities or events; required meetings with a designated member of the University staff; restrictions on access to University facilities; and change or loss of housing assignment. Restrictions, conditions, and terms will be imposed for a specific length of time not to exceed the length of probationary period except in the case of change of housing assignment. Failure to comply with the terms and conditions of the probation, or additional behavior in violation of the Student Conduct Code Regulations during the probationary period, will likely result in more serious disciplinary action. Notation of disciplinary probationary status will be on file through the Student Conduct Office.

**6. Residence Hall Restriction**

Residence Hall Restriction involves removal from the University residence hall community for conduct which demonstrates unwillingness or inability to abide by Student Conduct Code Regulations or to function appropriately in the residence hall living situation. Such separation may be permanent or for a specified time period. Restriction prohibits entry or attempted entry to all or designated residence halls, including lobbies and foyers. Visitation is not permitted. Residents restricted from the residence hall are to contact their RD or the RD on Duty to make arrangements to remove personal belongings, return keys and receive mail. A student separated or

dismissed from University housing for disciplinary reasons is not entitled to any refund of housing charges for the semester in progress.

#### **7. Loss of Privileges— Restrictions & Bans**

Restriction or Revocation of Privileges is a temporary or permanent loss of privileges as an alternative to another sanction, or as a condition of a particular sanction resulting from a particular action found in violation of the Student Conduct Code. Such action includes, but is not limited to:

- (a) use of a specific University facility;
- (b) banned from specified areas;
- (c) residence hall privileges;
- (d) holding or running for an office in a campus organization;
- (e) the representation of the University at any sporting event or intercollegiate function;
- (f) campus motor vehicle parking and operating privileges;
- (g) No Contact Order in which no contact with specific student(s) directly, by phone, electronically, via third party, or via written communication

#### **8. Disciplinary Warning**

Disciplinary Warning involves written notice to the student indicating that specific behavior or activity is in violation of the Code and that repetition of similar or other unsatisfactory behavior would likely result in more serious disciplinary action. Notation of the warning will be on file through the Student Conduct Office.

#### **9. Restitution**

Restitution is a reimbursement for damage, destruction, required services or the unauthorized use or misappropriation of University property or the property of any person which results from a conduct violation of this Code. It may also constitute reimbursement to offset the cost of a required educational sanction. The administrative hearing officer or Student Conduct Board Hearing will investigate and determine the amount of restitution charges.

#### **10. Special Assignment**

This may be a work project or special assignment imposed either as an alternative to another sanction or as a condition of a particular sanction. An effort will be made to select an assignment that is appropriate to the offense and does not inhibit academic progress or health. Special assignments may include but are not limited to community service restitution; written reports; participation in co-curricular programs or counseling groups; and work in a specific campus office, building, or area. Failure to complete a special assignment by the date set will result in the imposition of more severe sanctions.

#### **11. Reprimand**

A reprimand is an official rebuke making misconduct a matter of record in University files and indicating that repetition of infractions of University regulations will result in more severe disciplinary actions.

#### **12. Housing Selection Ineligibility**

A student may not participate in the Residential Life Housing selection process, but may reapply for housing before the next academic year begins (usually in July).

### **13. Organizational-based sanctions:**

- (a) Those sanctions listed above
- (b) Loss of selected rights and privileges for a specified period of time.
- (c) Deactivation. Loss of all privileges, including University recognition, for a specified period.

### **Interim Suspension**

In certain circumstances, the Dean of Students, or designee, may impose a University or residence hall suspension prior to the commencement of the student conduct process.

1. Interim suspension may be imposed only: a) to ensure the safety and well-being of members of the University community or preservation of University property; b) to ensure the student's own physical or emotional safety and well-being; or c) if the student poses an ongoing threat of disruption of, or interference with, the normal operations of the University.
2. During the interim suspension, a student shall be denied access to the residence halls and/or to the campus (including classes) and/or all other University activities or privileges for which the student might otherwise be eligible, as the Dean of Students, or designee, may determine to be appropriate.
3. The interim suspension does not replace the regular student conduct process.

Students are encouraged to check the University's website for updated versions of all policies and procedures. <http://www.hartford.edu/>

## **UNIVERSITY OF HARTFORD UNIFORM CAMPUS CRIME REPORT**

In accordance with Connecticut General Statute Section 10a-55 and Public Law 101-542, as amended, each institution of higher education within the state is required to annually prepare a Uniform Campus Crime Report (UCCR), consistent with the FBI's Uniform Crime Reporting system (UCR). The report is to reflect the crime statistics on the property of the institution for the preceding calendar year.

### **Geography of crime categories**

**ON-CAMPUS** — any building or property owned or controlled by an institution of higher education within the same reasonably contiguous geographic area of the institution and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and a) property within the same reasonably contiguous geographic area of the institution that is owned by the institution but is controlled by another person, b) is frequently used by students, and c) supports institutional purposes (such as food or other retail vendor).

**STUDENT RESIDENCES** — is a subset of "on-campus" crimes, which includes only those crimes that were reported to have occurred in dormitories or other residential facilities for students, on campus.

**NON-CAMPUS BUILDINGS OR PROPERTY** — is defined as any building or property owned or controlled by a student organization *officially* recognized by the institution **and** any building or property (other than a branch campus) owned or controlled by an institution of higher education that:

- a. is used in direct support of, or in relation to, the institution's educational purposes,
- b. is *frequently* used by students, and
- c. is not within the same reasonably contiguous geographic area of the institution.

**PUBLIC PROPERTY** — is defined as all public property (including thoroughfares, streets, sidewalks and parking facilities) that is within the campus, or immediately adjacent to and accessible from the campus.

### **Definitions of Clery-Identified Crimes**

Definitions Disclosure: Under the Clery Act, for the purposes of counting and disclosing Criminal Offense, Hate Crime, arrest and disciplinary referral, statistics are based on definitions provided by the Federal Bureau of Investigation's (FBI's) Uniform Crime Reporting (UCR) Program.

The definitions for Murder, Rape, Robbery, Aggravated Assault, Burglary, Motor Vehicle Theft, Arson, Weapons Law Violations, Drug Abuse Violations, and Liquor Law Violations are from the Summary Reporting System (SRS) User Manual from the FBI's UCR Program.

The definitions of Fondling, Incest and Statutory Rape are from the FBI's National Incident-Based Reporting System (NIBRS) Data Collection Guidelines edition of the UCR. Hate Crimes are classified according to the FBI's Uniform Crime Reporting Hate Crime Data Collection Guidelines and Training Manual. Note that although the law states that institutions must use the UCR Program definitions, Clery Act crime reporting does not have to meet all of the other UCR Program standards.

For the categories of Domestic Violence, Dating Violence and Stalking, the Clery Act specifies that institutions must use the definitions provided by the Violence Against Women Act of 1994 and repeated in the department's Clery Act regulations. Violence Against Women Act of 1994 definitions citation 34 CFR 668.46(c)(6)(A)(i)

There are four categories of offenses that are required by law for statistical documentation within this report. These categories are:

1. **Criminal Offenses:** Includes Murder, Sex Offenses and other identified serious crimes.
2. **VAWA Offenses:** Includes Domestic Violence, Dating Violence and Stalking Offenses
3. **Arrest and Referrals for Disciplinary Action:**
  - Arrest is defined as persons processed by arrest, citation or summons.
  - Referral for Disciplinary Action is defined as the referral of any person to any official who initiates a disciplinary action of which a record is established, and which may result in the imposition of a sanction.
4. **Hate Crimes** is defined as a criminal offense that manifests evidence that the victim was intentionally selected because of the perpetrator's bias against the victim.

#### **Criminal Offenses:**

**Murder and non-negligent manslaughter:** The willful (non-negligent) killing of one human being by another.

**Manslaughter by negligence:** The killing of another person through gross negligence.



**Sex Offenses:** Any sexual act directed against another person, without consent of the victim, including instances in which the victim is incapable of giving consent. Sex offenses include:

- **Rape** – the penetration, no matter how slight, of the vagina or anus, with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim. This offense includes the rape of both males and females.
- **Fondling** – the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances in which the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- **Incest** – sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** – sexual intercourse with a person who is under the statutory age of consent.

**Robbery:** Taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

**Aggravated assault:** An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary:** The unlawful entry of a structure to commit a felony or a theft.

**Motor vehicle theft:** The theft or attempted theft of a motor vehicle.

**Arson:** Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

#### **VAWA Offenses (Violence Against Women Act):**

**Domestic Violence** – felony or misdemeanor crime of violence committed:

- by a current or former spouse or intimate partner of the victim;
- by a person with whom the victim shares a child in common;
- by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
- by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred;
- by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating Violence** – violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition:

- Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
- Dating violence does not include acts covered under the definition of domestic violence.

**Stalking** is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to:

- fear for the person’s safety or the safety of others; or
- suffer substantial emotional distress.

### **Arrests and Referrals for Disciplinary Action**

**Arrests for Weapon Law Violations** - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Arrests for Drug Abuse Violations** - Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).

**Arrests for Liquor Law Violations** - The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, or possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

**Weapon Law Violations** - The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

**Drug Abuse Violations** - Violations of State and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous nonnarcotic drugs (barbiturates, Benzedrine).

**Liquor Law Violations** - The violation of laws or ordinances prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.

## **Hate Crimes**

A criminal offense committed against a person or property that is motivated, in whole or in part, by the offender's bias. Bias is a preformed negative opinion or attitude toward a group of persons based on their race, religion, sexual orientation, gender, gender identity, ethnicity, national origin, or disability.

All Clery-Identified Crimes are documented in this report as Hate Crimes if the crime was motivated by bias. In addition, the following crimes are documented only as Hate Crimes if they are motivated by bias.

**Larceny-Theft:** The unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another.

**Simple Assault:** An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration or loss of consciousness.

**Intimidation:** To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

**Destruction/Damage/Vandalism of Property:** To willfully or maliciously destroy, damage, deface or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

## **Crime Statistics Reporting**

Crime statistics are accumulated from several different areas. (1) Data entered into a CAD (Computer Aided Dispatch) system throughout the year for reports made to and investigated by UHDPS. (2) Local law enforcement with jurisdiction in the area of the identified geographic locations. (3) Law enforcement entities with jurisdiction at University Non-Campus locations in other states and countries specifically where the University has a contracted or leased agreement for student housing or space as defined by the Clery Act. (4) University Office of Student Conduct provides statistics for this report specific to student referrals for Sex Offenses, VAWA offenses and Liquor, Drug and Weapon offenses. (5) Clery reportable offenses as reported by a Campus Security Authorities (CSA).

## **Crimes Required to be Disclosed in the Annual Security Report**

The criminal offenses for which we are required to disclose statistics are murder/non-negligent manslaughter, negligent manslaughter, sex offenses (rape, statutory rape, incest, fondling),

robbery, aggravated assault, domestic violence, dating violence, stalking, burglary, motor vehicle theft, arson, liquor law violations, drug abuse violations and weapons: carrying, possessing, etc.

The University is required to report statistics for bias-related (hate) crimes for the following offenses: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (rape, statutory rape, incest, fondling), robbery, aggravated assault, domestic violence, dating violence, stalking, burglary, motor vehicle theft, arson, larceny-theft, vandalism, intimidation, simple assault, and damage/destruction/vandalism of property.

The University is required to disclose statistics for offenses that occur on campus, in or on non-campus buildings or property owned or controlled by our school, and public property within or immediately adjacent to our campus.

The University has a responsibility to notify the campus community about any crimes that pose an ongoing threat to the community, and, as such, Campus Security Authorities are obligated by law to report these crimes. Campus Security Authorities are required to report crimes even if they are not sure whether an ongoing threat exists.

**Crime Statistics for Main Campus 200 Bloomfield Ave West Hartford, CT.**

<b>Crime Statistics for Main Campus 200 Bloomfield AV West Hartford, CT.</b>					
<b>Reportable Crime Categories</b>	<b>Year</b>	<b>On Campus</b>	<b>On Campus Student Housing</b>	<b>Non Campus</b>	<b>Public Property</b>
<b>Murder - Manslaughter</b>					
<b>Murder / Non-Negligent Manslaughter</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Manslaughter by Negligence</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Sexual Assaults</b>					
<b>Rape</b>	<b>2017</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>8</b>	<b>8</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>
<b>Fondling</b>	<b>2017</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Incest</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Statutory Rape</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Robbery</b>	<b>2017</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>4</b>	<b>4</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>0</b>
<b>Aggravated Assault</b>	<b>2017</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>3</b>	<b>1</b>	<b>0</b>	<b>0</b>
<b>Burglary</b>	<b>2017</b>	<b>7</b>	<b>7</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>20</b>	<b>20</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>6</b>	<b>5</b>	<b>0</b>	<b>0</b>
<b>Motor Vehicle Theft</b>	<b>2017</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>9</b>	<b>0</b>	<b>0</b>	<b>0</b>

Arson	2017	2	1	0	0
	2016	0	0	0	0
	2015	2	2	0	0
Unfounded	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0

### VAWA Main Campus 200 Bloomfield Avenue, West Hartford, CT.

VAWA Reportable Crimes	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Domestic Violence	2017	5	4	0	0
	2016	16	14	0	0
	2015	11	8	0	0
Dating Violence	2017	0	0	0	0
	2016	0	0	0	0
	2015	2	1	0	0
Stalking	2017	4	2	0	0
	2016	7	4	0	0
	2015	6	3	0	0

### Arrests and Referrals 200 Bloomfield AV West Hartford, CT.

Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Weapons Violation Arrest	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Drug Law Violation Arrest	2017	13	11	0	0
	2016	15	15	0	0
	2015	12	7	0	0
Liquor Law Arrests	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Weapons Policy Violation Referrals	2017	1	0	0	0
	2016	1	0	0	0
	2015	0	0	0	0
Drug Policy Violation Referrals	2017	156	150	0	0
	2016	139	136	0	0
	2015	115	108	0	0
Liquor Policy Violation Referrals	2017	149	142	0	0
	2016	154	154	0	0
	2015	113	111	0	0

## Hate Crimes

Federal law also requires that all hate crime in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, national origin, gender identity, ethnicity and disability. The revised regulation adds the crimes of larceny theft, simple assault, intimidation, and destruction/damage/ vandalism of property to the list of crimes that must be reported in hate crime statistics.

### Hate Crime Statistics – Main Campus- 200 Bloomfield Ave Hartford, Ct.

		2017																																
		Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity				
	Total	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	
Murder & Non-negligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	1	1	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	2	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

OC – On Campus  
 RF – Residential Facilities  
 NC – Non-Campus Buildings or Property  
 PP – Public Property

		2016																															
		Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
	Total	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	3	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	3	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**Hate Crime Statistics – Main Campus- 200 Bloomfield Ave Hartford, Ct.  
(Continued)**

2015																																	
Total	Race					Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Ident			
	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		

**KEY:**  
 OC – On Campus  
 RF – Residential Facilities  
 NC – Non-Campus Buildings or Property  
 PP – Public Property

**Avenue Campus 1265 Asylum Avenue Hartford, CT.**

<b>Crime Statistics Asylum Avenue Campus 1265 Asylum Avenue Hartford, CT.</b>					
Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
<b>Murder - Manslaughter</b>					
<b>Murder / Non Negligent Manslaughter</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Manslaughter by Negligence</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



<b>Sexual Assaults</b>					
<b>Rape</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Fondling</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Incest</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Statutory Rape</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Robbery</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Aggravated Assault</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Burglary</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Motor Vehicle Theft</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Arson</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Unfounded</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

## VAWA Crimes Asylum Avenue Campus 1265 Asylum Avenue Hartford, CT.

VAWA Reportable Crimes	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Domestic Violence	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Dating Violence	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Stalking	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0

## Arrests and Referrals Asylum Avenue Campus

Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Weapons Violation Arrest	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Drug Law Violation Arrest	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Liquor Law Arrests	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Weapons Policy Violation Referrals	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Drug Policy Violation Referrals	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Liquor Policy Violation Referrals	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0

## Hate Crimes

Federal law also requires that all hate crime in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, national origin, gender identity, ethnicity and disability. The revised regulation adds the crimes of larceny theft, simple assault, intimidation, and destruction/damage/ vandalism of property to the list of crimes that must be reported in hate crime statistics.

### Hate Crime Statistics – Asylum Avenue Campus 1265 Asylum Avenue Hartford, CT

2017																																	
	Total	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
		OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP				
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**KEY:**

OC – On Campus  
 RF – Residential Facilities  
 NC – Non-Campus Buildings or Property  
 PP – Public Property

2016																																	
	Total	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
		OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP				
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**KEY:**

OC – On Campus  
 RF – Residential Facilities  
 NC – Non-Campus Buildings or Property  
 PP – Public Property

### Hate Crime Statistics – Asylum Avenue Campus 1265 Asylum Avenue Hartford, CT

2015																																	
Total	Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity				
	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**KEY:**

- OC – On Campus
- RF – Residential Facilities
- NC – Non-Campus Buildings or Property
- PP – Public Property

### Performing Arts Center - 35 Westbourne Avenue Hartford, CT.

Crime Statistics Performing Arts Center - 35 Westbourne Avenue Hartford, CT.					
Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
<b>Murder - Manslaughter</b>					
<b>Murder / Non Negligent Manslaughter</b>	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
<b>Manslaughter by Negligence</b>	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
<b>Sexual Assaults</b>					
<b>Rape</b>	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0

<b>Fondling</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Incest</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Statutory Rape</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Robbery</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Aggravated Assault</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Burglary</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Motor Vehicle Theft</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Arson</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Unfounded</b>	<b>2017</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2016</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
	<b>2015</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**VAWA Crimes Performing Arts Center - 35 Westbourne Avenue Hartford, CT.**

VAWA Reportable Crimes	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Domestic Violence	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Dating Violence	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Stalking	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0

**Arrests and Referrals Performing Arts Center - 35 Westbourne Avenue Hartford, CT.**

Reportable Crime Categories	Year	On Campus	On Campus Student Housing	Non Campus	Public Property
Weapons Violation Arrest	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Drug Law Violation Arrest	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Liquor Law Arrests	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Weapons Policy Violation Referrals	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Drug Policy Violation Referrals	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0
Liquor Policy Violation Referrals	2017	0	0	0	0
	2016	0	0	0	0
	2015	0	0	0	0

## Hate Crimes

Federal law also requires that all hate crime in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, national origin, gender identity, ethnicity and disability. The revised regulation adds the crimes of larceny theft, simple assault, intimidation, and destruction/damage/ vandalism of property to the list of crimes that must be reported in hate crime statistics.

### Hate Crime Statistics – Performing Arts Center - 35 Westbourne Pkwy, Hartford, CT.

		2017																															
		Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
Total	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	
Murder & Non-negligent	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**KEY:**

OC – On Campus  
 RF – Residential Facilities  
 NC – Non-Campus Buildings or Property  
 PP – Public Property

		2016																															
		Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity			
Total	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**KEY:**

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## Hate Crime Statistics – Performing Arts Center - 35 Westbourne Pkwy, Hartford, CT. (Continued)

		2015																																
		Race				Gender				Religion				Sexual Orientation				Ethnicity				Disability				National Origin				Gender Identity				
	Total	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	OC	SH	NC	PP	
Murder & Non-negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Assault (Rape, Sodomy, Sexual Assault w/object and Fondling)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MV Theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Simple Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Larceny-theft	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Intimidation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Destruction/damage/vandalism of property	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**KEY:**

- OC – On Campus
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## **FIRE SAFETY REPORT**

### **Higher Education Opportunity Act – HEOA (Public Law 110-315):**

On Aug. 14, 2008, the Higher Education Opportunity Act (Public Law 110-315) reauthorized and expanded the Higher Education Act of 1965, as amended. HEOA amended the Clery Act and created additional safety- and security-related requirements for institutions. Specifically, it added fire safety reporting requirements for institutions with on-campus student housing facilities.

In compliance with appropriate provisions of federal law, the University is required to make reports available to the University community and to prospective students and their parents pertaining to fire safety. Institutions maintaining on-campus student housing facilities must collect fire statistics, publish an Annual Fire Safety Report and keep a Fire Log. This Annual Security and Fire Safety Report (ASR) can be found on the University website at:

### **Annual Fire Safety Report – HEOA Directive:**

The Annual Fire Report (located within the ASR) contains per the directive:

- Fire statistics listed for each on-campus student housing facility separately.
- Description of the fire safety system(s) for each on-campus student housing facility.
- The number of fire drills held the previous calendar year.
- Institutional policies or rules on portable electrical appliances, smoking and open flames in student housing facilities.
- Procedures for student housing evacuation.
- Policies for fire safety education and training programs for students, staff and faculty.
- A list of the titles of each person or organization to which individuals should report that a fire has occurred.
- Plans for future improvements in fire safety, if determined necessary by the institution.

### **Definitions:**

**Fire:** For the purposes of fire safety reporting, a fire is “any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.”

**Arson:** Any willful or malicious burning to attempt to burn—with or without intent to defraud—a dwelling house, public building, motor vehicle or aircraft, or personal property of another. All instances of arson are Clery Act-reportable crimes. Therefore, any fire that is determined to be arson must be reported both as a fire statistic and as a crime statistic.

**On-Campus Student Housing Facility:** For purposes of the Clery Act regulations, “any student housing facility that is owned or controlled by the institution or is located on property that is owned or controlled by the institution and is within the reasonably contiguous geographic area that makes up the campus is considered an on-campus student housing facility.”

**Fire Safety System:** The Higher Education Opportunity Act defines a fire safety system as “any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that

alert one to the presence of a fire, such as horns, bells or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.”

**Fire Log:** The HEOA directive requires an institution with on-campus student housing to maintain a log of all fires that occur in on-campus student housing. This fire log must include the date, time, nature of the fire and location of the fire. Additions to the log must be made within two business days. The log must be available for public inspection for the most recent 60-day period. Log entries greater than 60 days must be available within two business days. The Fire Log must be kept for three (3) years following the publication of the last annual report to which it applies (in effect seven years).

**Fire Safety Report:** The statistics gathered for the present year and past two years are compiled and reported in the Annual Security and Fire Safety Report (ASR) to be published on October 1 of each year. The Fire Safety Report will contain statistics concerning the number of fires in the institution’s on-campus student housing, the cause of each fire, the number of injuries and deaths because of each fire and the amount of property damage caused by each fire, if applicable. To view the Fire Log, contact UHDPS. This report can be found on the University website at:  
<https://www.hartford.edu/publicsafety/clery/default.aspx> .

## **Residential Hall Fire Prevention Information**

All living areas are equipped with smoke alarms and fire alarm pull boxes as part of a Simplex fire alarm system. In some cases, heat detectors are also present and part of the same system. Some areas are provided with battery operated or hard wired/battery backup smoke detectors for added protection. Complexes A, B, C, D, Hawk Hall, Park River Apartments and Regents Park Apartments all have a full fire sprinkler system. Each of the Village Apartments has a partial fire sprinkler system. In addition to these systems, Hawk Hall is also equipped with Carbon Monoxide detection alarms. The smoke detectors, heat detectors and pull stations that are part of the Simplex fire alarm system as well as all sprinkler systems and the Carbon monoxide detection system in Hawk Hall are monitored 24 hours a day, seven days a week by the UHDPS Dispatch Center through a proprietary alarm system. Trained UHDPS Officers are dispatched to any alarm activation to assess the situation and summon the appropriate emergency services as necessary. Battery operated or back up devices as mentioned above are not monitored by UHDPS Dispatch. Response to these battery-operated devices is based on routine patrol observation by UHDPS officers and/or notification from a resident or residential life staff.

## **Daily Fire Log**

A daily fire log is maintained by the UHDPS. The fire log is available for public viewing at the UHDPS Offices on Main Campus, the Handel Performing Arts Center and the Asylum Avenue Campus. Data is also collected from each incident report pertaining to a residence hall fire and included in a chart as part of this annual report. The data collected includes date and time of each fire, the cause of the fire, number of injuries or deaths related to the fire, and value of damage. This information is also submitted to the Department of Education (DOE).

The Fire Log is available on campus at the UHDPS in the Operations Building and can also be viewed on the UHDPS website at  
<https://www.hartford.edu/publicsafety/clery/default.aspx> .

## **Fire Safety**

Fire Safety is every one's responsibility. The UHDPS, with the support of the Office of Residential Life, is dedicated to maintaining a safe and healthy environment for the campus community. The University and the UHDPS seeks the cooperation of the University community in fulfilling this responsibility. The University campuses are serviced by the Fire Departments of Hartford and West Hartford. The University's facilities consist of 54 on campus buildings 34 of which are residence halls. The University also owns two separate campuses that collectively consist of 12 buildings, one of which is a residence hall. During Office of Residential Life floor meetings and routine rounds, fire safety tips, evacuation procedures, and fire reporting procedures are discussed with the students.

## **Plans for Future Improvements to Fire Safety**

The University is committed to maintaining fire safety equipment and assessing any potential needs for future improvements to fire safety systems. At this point there are no improvements scheduled to any of the fire safety systems. However, there are plans to improve the frequency and quality of evacuation drills in non-residence halls. There are also plans to improve the quality of fire safety awareness, tips and training for students and employees.

## **Fire Safety Systems and Fire Safety Systems Inspections**

All University residence halls are equipped in some way with a fire alarm system, and /or a sprinkler system and/or a carbon monoxide system, all of which are monitored 24 hours a day, 7 days a week by the UHDPS Dispatch Center. These systems are inspected quarterly, biannually or annually depending on the system and the requirements of The CT Fire Safety Code and recommendations by the Nation Fire Protection Association (NFPA). These inspections are conducted by Simplex trained and certified staff. Fire extinguishers, exit signs, emergency lighting and battery operated, or battery backup smoke detectors are inspected and tested monthly by University staff.

## **Fire Safety Policy**

To minimize the potential for fire in residence halls, the University policy prohibits unsafe behavior and storage of certain items in residence halls. This policy is enforced by the Office of Residential Life and the UHDPS. Inspections are conducted monthly by Residential Life and UHDPS to identify prohibited items and unsafe conditions. If prohibited items are found, the items are subject to confiscation by either Residential Life Staff or UHDPS Officers and students are subject to referral to the Office of Student Conduct. If unsafe conditions are found, all efforts will be made to rectify the situation immediately without disruption to the students. If it is not feasible to rectify a situation without disruption or the situation is too severe students in the affected area or residence hall will be relocated to a safer location until the situation can be rectified. Follow-up inspections are conducted to ensure that the appropriate corrections were made.

## **Policy on Prohibited Items and Miscellaneous Fire Safety Policies**

The following items or actions are prohibited. Prohibited items will be subject to immediate confiscation if found by Residential Life or UHDPS Officers.

- **Smoking**: Smoking is not permitted in any University residence hall, apartment, academic or administrative building. Unless otherwise prohibited and posted smoking is permitted on campus at least 25 feet from the entrance to any building.

- **Cooking or kitchen type Devices:** Residents are prohibited from using certain types of cooking equipment in the residence halls. This includes, but is not limited to, toaster ovens, oil-based popcorn makers, dishwashers, “George Foreman” type grills, Charcoal or Gas grills, hot-plates, crock pots, toasters or coffeemakers with an open-coil heating device. The use of toaster ovens and “George Foreman” type grills are permitted to be used in full kitchen areas in Park River, the Village Apartments and the Asylum Avenue Campus Townhouses. Coffeemakers with an auto shut off feature or “Keurig” type coffeemakers are permitted to be used in all residence halls. Charcoal and Gas grills are also prohibited from exterior use.
- **Portable Heaters and Other Electrical Devices:** Residents are prohibited from using certain electrical items in the residence halls. This includes but is not limited to space heaters, halogen lamps, multi-headed lamps with plastic covers, electric heating blankets, air conditioners, extension cords, multi-plug outlet adapters. Underwriters Laboratory (UL) approved surge protectors are permitted in all residence halls.
- **Open flames and Candles:** The use or possession of open flames, candles or incense is prohibited.
- **Flammable or Combustible Materials:** Possession, storage or use of flammable and/or combustible liquids are not permitted in any of the residence halls. Flammable/combustible liquids include but are not limited to gasoline, kerosene, motor oil, lighter fluid, paints and paint thinners. Flammable/combustible and/or wet materials may not be hung above heaters, on walls or on ceilings. This includes but is not limited to drapes, clothes or banners. Storage, possession or use of gasoline-powered machines, fireworks, oil lamps and oil warmers in a residence hall is also prohibited.
- **Holiday Decorations:** Residents are permitted to decorate their rooms during holiday periods, provided such decorations do not restrict access to and from residents’ rooms and public areas. Items are not permitted to be attached to the ceiling, light fixtures, sprinkler heads, smoke detectors or exit signs. Decorations shall not impede the effective operation of sprinklers heads and smoke detectors and shall not obstruct the view of exit signs and emergency lights. Live cut Christmas trees and strands of holiday lights are not permitted. Artificial Christmas trees are permitted.
- **Tampering with Fire & Life Safety Equipment or False reporting of a fire:** Tampering with any fire/safety type device or falsely reporting a fire is a serious offense. Any individual found tampering with fire/safety equipment or falsely reporting a fire is subject to both a referral to the Office of Student Conduct and/or criminal arrest. Individuals are also subject to immediate and potentially permanent removal from on campus housing. Fire & Life Safety equipment includes but is not limited to Pull stations, Smoke Detectors, Heat Detectors, Carbon Monoxide Detectors, sprinkler system components, exit signs, emergency lights, evacuation maps, floor numbering signs and fire extinguishers. False reporting of a fire includes but is not limited to malicious activation of a pull station or an emergency phone call to UHDPS and/or 911.

### **Fire Incident Reporting**

All fire incidents should be reported to the UHDPS immediately. If a member of the University community finds evidence of a fire that has been extinguished, the community member should immediately notify the UHDPS to investigate and document the incident. In the event of a fire incident, regardless of size, and regardless of when it occurred the incident is documented by the UHDPS through a departmental incident reporting system.

Each incident is investigated by the UHDPS and either the City of Hartford Fire Department or the Town of West Hartford Fire Department, depending on jurisdiction. Pertinent information from each of these incidents is recorded into the UHDPS's daily fire log.

### **Emergency Evacuation Procedures (Housing and Academic/Administrative Buildings)**

- When the fire alarm sounds, all persons are to evacuate the building.
- Use the stairs. Do not use elevators.
- Shut doors behind you as you leave.
- Take keys and essential personal items only. Do not waste time by gathering too many items.
- Upon evacuation from a building, move at least 100 feet away from the building to a safe area and that does not impede access of emergency responders. All building occupants shall await further instructions from emergency personnel before leaving the area.
  
- Do not re-enter the building until instructed by emergency personnel. (If the alarms have stopped sounding it is **NOT** an indication that it is safe to re-enter).

### **Procedures Students and Employees Should Follow in Case of a Fire**

- If you see a fire – pull the alarm – exit the building using the NEAREST exit, not the one you are most comfortable with.
- Know more than one way out of a building or area if possible.
- Students - **DO NOT** attempt to extinguish the fire yourself.
- Faculty/Staff – may use a fire extinguisher. But only if trained, it is safe to do so and as a last resort.
- If you hear an alarm – exit the building. Failure to leave may result in disciplinary action.
- If in a room of any kind, behind a closed door, before opening it, Check the top of your door for heat – **DO NOT** open the door if it is hot to the touch.
- If there is only one way out of your area and you become trapped, find a room with a door and window if possible. Close the door to that room. Move toward the window and stay low to the ground. Use a phone if possible and call 911 or UHDPS at 7777 to report the fire and your location. Indicate that you are trapped! If you don't have a phone, try to signal for help by yelling out the window, by banging on the window, or as a last resort, break the window.
- Once outside do not stand near the exits. Move at least 100 feet away from the building as stated above. Residents shall gather outside the building at the location identified by your Resident Assistant as the meeting place for your floor.

### **Safety Systems and Evacuation Drills**

In conjunction with the Office of Residential Life, the UHDPS conducts a minimum of two (2) evacuation drill each semester in each residential facility. During these drills, the fire alarm is activated, and occupants are required to evacuate the building and have three minutes to safely evacuate to the rally point. After three minutes, Residential Life Staff enter the building to verify that everyone has evacuated. Those failing to properly evacuate during a drill are subject to disciplinary action in the form of fire safety education. Across the country, one common reason for a decreased evacuation rate is false alarms caused by steam, hair spray or improperly vented cooking. These causes of false alarms cause the residents to form a sense of complacency. The department works hard to analyze the cause of each alarm in an attempt to reduce them and therefore keep the resident's diligence in evacuating. Evacuation drills are conducted periodically in academic facilities and done in a similar method as the residential buildings but are executed only by UHDPS.

**2017 Safety Systems and Evacuation Drills Main Campus 200 Bloomfield Ave West Hartford Ct**

<b>Residential Facilities</b> 200 Bloomfield Ave, West Hartford, CT 06117	Fire alarm monitoring done on site	Partial sprinkler system	Full sprinkler system	Smoke detection	Fire extinguisher devices	Evacuation plans / placards	Number of evacuation (fire) drills each calendar year
A-Complex Andrews	X		X	X		X	2
A-Complex Barlow	X		X	X		X	
A-Complex Crandall	X		X	X		X	
A-Complex Olmstead	X		X	X		X	
B-Complex Reeve	X		X	X		X	2
B-Complex Beecher	X		X	X		X	
B-Complex Stevens	X		X	X		X	
B-Complex Warner	X		X	X		X	
C-Complex Poe	X		X	X		X	2
C-Complex Willard	X		X	X		X	
C-Complex Malcolm X	X		X	X		X	
C-Complex Dubois	X		X	X		X	
D-Complex King	X		X	X		X	2
D-Complex Smith	X		X	X		X	
D-Complex Occum	X		X	X		X	
D-Complex Roth	X		X	X		X	
E-Complex Bushnell	X			X		X	2
E-Complex Garvey	X			X		X	
E-Complex Hillyer	X			X		X	
E-Complex Whitney	X			X		X	
F-Complex Gallaudet	X			X		X	2
F-Complex Barnard	X			X		X	
F-Complex Webster	X			X		X	
F-Complex Stowe	X			X		X	
Hawk Hall	X		X	X		X	2
Park River	X		X	X	X		2
Regents Park	X		X	X			2
Village Apartment 1	X	X		X	X		2
Village Apartment 2	X	X		X	X		2
Village Apartment 3	X	X		X	X		2
Village Apartment 4	X	X		X	X		2
Village Apartment 5	X	X		X	X		2

Village Apartment 6	X	X		X	X		2
Village Apartment 7	X	X		X	X		2

**Asylum Avenue Campus**

<b>Asylum Avenue Campus</b> 265 Girard Avenue, Hartford, CT 06105	Fire alarm monitoring done on site	Partial sprinkler system	Full sprinkler system	Smoke detection	Fire extinguisher devices	Evacuation plans / placards	Number of evacuation (fire) drills each calendar year
Townhouses	X			X	X		2

**Campus Safety and Security – Fires-Summary**  
**Fire Statistics for Main Campus 200 Bloomfield Ave West Hartford Ct**

Residential Facility	Year	Number fires in each building	Cause of Fire	Injuries that required treatment at medical facility	Deaths related to fire	Value of property damage caused by fire
A-Complex Andrews	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
A-Complex Barlow	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
A-Complex Crandell	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
A-Complex Olmstead	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	1	Unintentional Electrical Outlet Short	0	0	\$0-\$99
B-Complex Reeve	2017	1	Unintentional Electrical Outlet/Plug	0	0	\$0-\$99
		1	Unintentional Electrical Outlet/Plug	0	0	\$0-\$99
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
B-Complex Beecher	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
B-Complex Stevens	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
B-Complex Warner	2017	0	N/A	0	0	0
	2016	1	Unintentional Electrical Outlet/Plug	0	0	\$0-\$99
	2015	0	N/A	0	0	0
C-Complex Poe	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
C-Complex Willard	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
C-Complex Malcom X	2017	0	N/A	0	0	0
	2016	1	Unintentional/Electrical Outlet/Plug	0	0	\$0-\$99
	2015	0	N/A	0	0	0
C-Complex Dubois	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
D-Complex King	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0



D-Complex Smith	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
D-Complex Occum	2017	1	Intentional Paper Sign Burned	0	0	\$0-\$99
	2016	1	Unintentional/Electrical Multi-Plug	0	0	\$0-\$99
	2015	0	N/A	0	0	0
D-Complex Roth	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
E-Complex Bushnell	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
E-Complex Garvey	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
E-Complex Hillyer	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
E-Complex Whitney	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
F-Complex Gallaudet	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
F-Complex Barnard	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
F-Complex Webster	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
F-Complex Stowe	2017	1	Unintentional/Electrical Outlet/Plug	0	0	\$0-\$99
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
Hawk Hall	2017	0	N/A	0	0	0
	2016	1	Unintentional/Electrical Outlet/Plug	0	0	\$0-\$99
	2015	0	N/A	0	0	0
Park River	2017	1	Unintentional/Electrical Heater	0	0	\$0-\$99
	2016	0	N/A	0	0	0
	2015	1	Unintentional Oven Fire	0	0	\$0-\$99
Regents Park	2017	0	N/A	0	0	0
	2016	1	Unintentional Cooking-Microwave	0	0	\$0-\$99
	2015	0	N/A	0	0	0
Village Apartments 1	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
Village Apartments 2	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0

Village Apartments 3	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0
Village Apartments 4	2017	0	N/A	0	0	0
	2016	1	Unintentional Cooking Fire	0	0	\$0 - \$99
	2015	0	N/A	0	0	0
Village Apartments 5	2017	1	Unintentional Cooking Fire	0	0	\$0 - \$99
		1	Unintentional Appliance Fire	0	0	\$0 - \$99
	2016	1	Unintentional/Electrical Multi-Plug	0	0	\$0-\$99
		1	Unintentional Cooking Fire	0	0	\$0-\$99
	2015	0	N/A	0	0	0
Village Apartments 6	2017	0	N/A	0	0	0
	2016	1	Unintentional Cooking Fire	0	0	\$0 - \$99
	2015	0	N/A	0	0	0
Village Apartments 7	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0

### Fire Statistics for Asylum Ave. Campus 1265 Asylum Avenue Hartford, CT

Residential Facility	Year	Number fires in each building	Cause of Fire	Injuries that required treatment at medical facility	Deaths related to fire	Value of property damage caused by fire
Townhouses	2017	0	N/A	0	0	0
	2016	0	N/A	0	0	0
	2015	0	N/A	0	0	0