

UNIVERSITY OF HARTFORD

REGISTRATION/ADD/DROP FORM

Term and Year

20_____

Fall Spring
 Summer Winter

Student ID#	Last Name (Please Print)	First (Please Print)	Middle or Maiden	Date of Birth														
<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td><td style="width: 5%;"> </td> </tr> </table>																MM	DD	YYYY

Within Which U. of H. College Are You Primarily Matriculated?	HAS 01	A&S 02	BSB 03	HLYR 04	ENHP 05	CETA 06	Hartt 07	Univ. Studies 11	Non-Matric 00	Consortium 30	UHSSE HS	Have you ever registered with a different name? If Yes? _____
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Permanent Address	Street	City	State	Zip	Email Address
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Local Address	Street	City	State	Zip	Phone Number
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Citizenship <input type="checkbox"/> U.S. Citizen <input type="checkbox"/> Eligible Non-Citizen	Ethnicity <input type="checkbox"/> Hispanic or Latino <input type="checkbox"/> Not Hispanic or Latino	Race: <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or Other Pacific Islander <input type="checkbox"/> Black/African American	Are you applying for veterans benefits? <input type="checkbox"/> Yes <input type="checkbox"/> No
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ADD

Override Reasons (if applicable)

DROP

Course Reference Number (CRN)	Course Information			Grade Option		Override Signature (under appropriate reason)				Date Signed	Course Reference Number (CRN)	Course Information			Grade Option	
	Subject Code	Number	Credit Hours	Pass/No Pass	Audit	Late Registration (After 1st wk of classes) (Instructor)	Closed/Time Conflict (Instructor)	Prerequisite (Instructor or Dept)	Requires Authorization (Department)			Subject Code	Number	Credit Hours	Pass/No Pass	Audit
Ex. 12345	ABC	123	3	x												

Reason: _____

Credit Hour Load After Change

WITHDRAWAL
 Registration fee is non-refundable. Tuition and fee credit for withdrawal is governed by university policy as published in the current edition of the University catalog.

Student's Signature _____ Date _____
 Advisor's Signature _____ Date _____
 Dean or Designee Signature (after 2nd wk of classes) _____ Date _____

BURSAR USE ONLY

Terms of Payment for all Charges and Fees:
 (1) Full-time student—in full prior to term, in accordance to due date.
 (2) Part-time student—1/2 tuition plus fees prior to term, balance following month.

If payment is not made as set forth here and in accordance with the University's published policy, the student may be denied grades, transcripts, diplomas and the opportunity to register for subsequent classes. A late payment penalty of 1.5% of the unpaid balance will be assessed each month until paid in full. If the University considers it necessary to engage the services of a collection agency or attorney to obtain payment, then the signer herein agrees to pay an additional collection fee of 15% of the principal balance plus any attorney fees, reasonable expenses, and other costs incurred, to the maximum extent allowed under Connecticut law.